

**LCCoC Monthly Meeting**  
**1 April 2021**

**Attendees**

- Betsy Cawn
- Carrie Manning, *MHSA Team Lead*
- Chris Taliaferro, *Employment Development Department*
- Delores Farrell, *Praises of Zion*
- Doreen Gilmore, *Lake County Office of Education*
- Linda Hedstrom
- Joyce Adams
- Justin Ammon, *Elijah House*
- Justin Gaddy, *Hope Rising Lake County*
- Kelli Page, *Lake County Department of Social Services*
- Kim Guerra, *Redwood Community Services*
- Melissa Kopf, *Lake County Department of Behavioral Health*
- Rachel Miles, *Hope Rising Lake County*
- Rachele Damiata, *Adventist Health Clear Lake*
- Robyn Bera, *North Coast Opportunities*
- Ronni Duncan, *Adventist Health Clear Lake*
- Rev. Shannon Kimbell-Auth, *Adventist Health & Hope Center*
- Sandra Stolfi, *Department of Veterans Affairs*
- Shay Faulkenbery, *Mendocino Community Health Clinic*
- Sheryl Almon, *Community Member*
- Teddie Pierce, *Consultant*
- Tiffany Montiel, *Scotts Valley Band of Pomo Indians*
- Veronica Kontilis

## **Call to Order – 3:00 P.M.**

### **New Membership**

- Aaron York
  - Not Present
- Tiffany Montiel
  - Was previously working with RCS, and helped open up the Home SLE
  - Now works for Scotts Valley Band of Pomo Indians as a family wellness advocate, 50% with families and youth and 50% with domestic violence survivors
  - Will be having housing opening up for both domestic violence shelter and SLE
  - Group voted unanimously to approve and next month will be able to vote

### **Motions**

#### March Meeting Minutes

- Group voted unanimously to approve

### **CoC Committee Updates**

#### Doreen Gilmore, Strategic Planning

- Going to start meeting again this month to review SWOT
- Will then start working on gaps analysis to be compliant with HUD
- Link for the third Wednesday will be posted online; will check-in with committee since it has been a couple months to verify that this time is still amenable to everyone

#### Delores Farrell, Performance Review

- Requested HMIS reports and spoke with Teddie, and still do not have the particular reports that will give valuable information for performance review purposes
- Had let Chris know when the next meet is going to be, Monday April 5<sup>th</sup> at 3:00
- Link will also be posted in chat and online
- Additionally, Rochelle and Scott both sent out reports this week that are pertinent to what Delores has been pushing, with regards to prioritizing performance review and holding ourselves and our grantees accountable for more than \$3.8 million worth of grants
- There is another nearly \$500K available for administrative use, and have applied for another nearly \$500K moving forward; should do our best to evaluate all of these monies
- Continued emphasis on making this data available and moving forward despite HMIS issue
- At the April 5<sup>th</sup> meeting, will review information for Praises of Zion and complete report
- Sheryl adds that people need to consider their obligations under the grant, and that if these reports are not complete, we may be asked by the state to repay these grants; urges individuals / organizations to submit any data if they have it so we can be in compliance
- Kim Guerra expresses that, as a part of an organization that is a grant recipient, they have not even had the tools to accurately and appropriately report until this past week, and now they are being told that there are still issues with data being put into the system; this is the first time our CoC has had the opportunity to receive this large amount of funding, and the body will need to be patient as it has taken months to get in compliance and move forward

- Doreen and Pastor Shannon note that grantees are in compliance, and have been submitting quarterly reports; Sheryl follows up once more and states that rather than preparing presentations, it could be easier for all organizational grantees to send these quarterly reports to Delores and the performance review committee
- Someone notes that a presentation might allow organizations to tell their story, and that, at least for the HEAP grant, they believe they are fulfilling all the grant requirements, which may be discrete from the CoC requirement; wanting to clarify if these are distinct or same
- Delores notes that, especially with Doreen and the strategic planning committee working on the SWOT, it could be really helpful to address the lack of performance review and accountability for grantees; in order to make decisions regarding how we move forward, we must also have data on what has happened in the past, and decide what works or doesn't

Rev. Shannon Kimbell-Auth, PIT Count and Interfaith Committee

- As only 7 CoC's within California attempted to do a PIT survey, Lake was requested to give a presentation to the state on how we were so successful in doing so in January 2021
  - Have apparently done a much better job in identifying specific neighborhoods, and collecting not only an aggregate number of people experiencing homelessness but also specific information for each region and city
  - Teddie found it interesting that the state found the methodology interesting, and that we are helping to set a standard for rural CoC's; there is someone begging every CoC complete a PIT count in 2022 with many individuals anticipated to lose housing due to COVID
  - Racial equity pieces were brought up as well, and saw many more tribal affiliates in the population counted this year, and this is something that can be taken forward strategically with regards to addressing this; was impressed the state was engaged in the work we did
  - Noted that we had not just 1-2 intake sites, but many sites around the Lake in addition to roving teams
  - An interesting conversation to be having, noting that while in some areas we are lacking, in other areas we are still doing really great and setting the standard for other communities
- Official upload of PIT data is happening this month, when HUD accepts information beginning in April; Melissa and Teddie have helped clean up to data to address errors
- Not all sites gave Pastor Shannon back her incentive bags, which she does not need returned and presumed that we as homeless service providers are using for outreach; just wanted to bring this to the group
  - Carrie notes that Davey at the Big Oak Center has been doing outreach and giving them to individuals, will be going Wednesday out to a new encampment and requests extras that are not currently being utilized
  - Kim notes that she gave all her bags back to Deanna, but there are a few extra
  - Approved officially for this use
- Shower trailer back in service officially next week; have also finished agreement for AHCL shower trailer team to also operate at the senior center in Clearlake

- Will share schedule whenever it becomes finalized and available
- In the direct partner care meeting, first hour focuses on systems change and expediting referrals for clients across sectors, and second hour focuses on housing navigation
  - Housing navigators have really been struggling with the lack of affordable housing for clients, even when individuals can successfully get disability
- Housing navigator subcommittee started having their own meeting weekly (rather than once/month) with a focus on a roommate-finding process
  - Any of the agencies in the CoC would be able to share this survey with their clients (which does not include any personal data, just a number and affiliated agency)
  - If you have clients who need a roommate so they can afford a place, they can look at profiles for potential partners, and case managers can facilitate
  - Six people from Lake County participated in the shared housing conference, who will next month present a report to the CoC
  - At the conference, the most successful shared housing projects were reported to be guided and managed by the CoC's, rather than the individual agencies; some CoC's actually had staff people that coordinated that entire project
  - Maybe within the 100-Day project or otherwise, we can ask if this is a direction in which we want to go
  - Starting tomorrow, the Housing Navigator meeting is every Friday, and the next four weeks will entail presentations from all of the breakout sessions from these conferences; Melissa has the link to these meetings and can share with any interested parties
  - Is a very exciting and promising project moving forward
- The group has talked about Pastor Shannon doing a presentation on the state response to ending homelessness and the overall plan they've rolled out; she doesn't really feel the need to do a large presentation, but there are some pieces she would like to share

### ▶▶ ACTION AREA 1

Strengthening Our Systems to Better Prevent and End Homelessness in California

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### ▶▶ ACTION AREA 2

Equitably Addressing the Health, Safety, and Services Needs of Californians Experiencing Unsheltered Homelessness

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### ▶▶ ACTION AREA 3

Expanding Communities' Capacity to Provide Safe and Effective Sheltering and Interim Housing

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### ▶▶ ACTION AREA 4

Expanding and Ensuring Equitable Access to Permanent Housing in Our Communities

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### ▶▶ ACTION AREA 5

Preventing Californians from Experiencing the Crisis of Homelessness

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- We're not doing the most effective job of tracking how all our interventions for fighting homelessness are working together to combat the issues we face
- They would be more effective if we were doing a better job of reviewing them, and having a plan towards which we are working
- The response to this audit was that they needed to come up with a specific action plan, which is focused into five areas (see above)
  - First action area is something in which we are really strong, strengthening systems and collaborating actively
  - Second action area is really about equity around health, safety, and services
  - Third action area is about the ability to provide immediate shelter in emergency situations
  - Fourth action area is equitable access to permanent housing; likely to be the area in which we need the most growth
  - Fifth action area has to do with prevention, for example using COVID funding to prevent eviction rather than simply responding to it
- Many of the things they're saying, are things we've already identified as being priorities for our community
- Teddie volunteered to be on a data committee, if that exists on the state level
- Have not yet fully established groups for all of these working areas; this draft came out last month, and they commented on never having had this sort of unified plan
- We may want to use this 63-page document as a guideline for the way in which people will create reports in the future, and use these 5 areas as scaffolding
- Also adds that this is a lot of work we've already begun and are doing currently

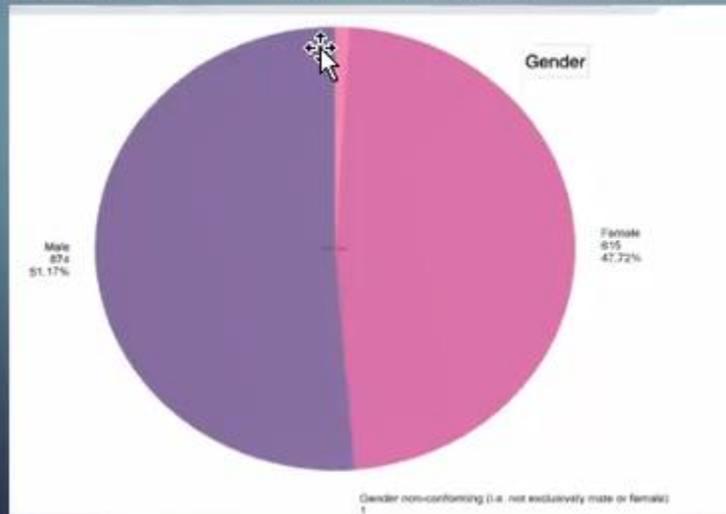
Melissa Kopf and Teddie Pierce, HMIS and Coordinated Entry



## LAKE COUNTY - APRICOT 360 HMIS UPDATE

- Clients – 1228>1708; Enrollments – 767>792
- Custom Forms for Client Contacts, Document Readiness, PIT Import and ESG-CV
- Reports and Data Sets
  - HIC/PIT date to be announced by HUD (targeting late April and we'll be getting unit/beds in confirmation)
  - CAPER reporting generated for Performance Review Committee
  - Veteran's data being confirmed by VA (after PIT data import)
  - HMIS User Guide Updated March 2021
- Other
  - CoC members have started participating in the Governor's invitational Rapid Results Institute

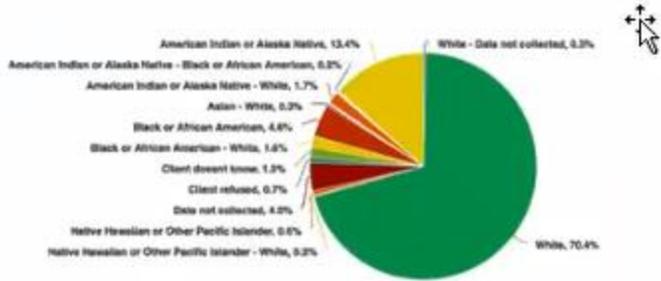
## LAKE COUNTY – GENDER BREAKDOWN



# LAKE COUNTY – RACE BREAKDOWN

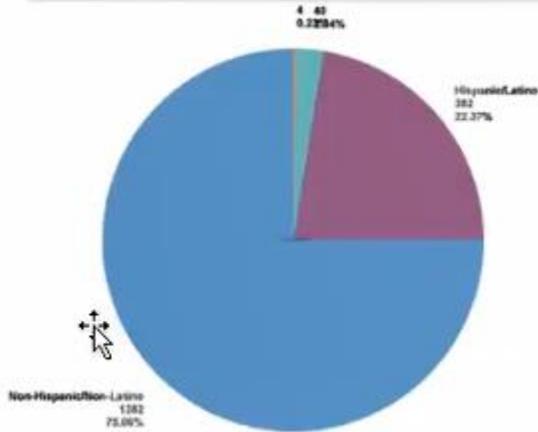
Report last run March 10th 2021, 2:19 pm  
 Click to refresh data

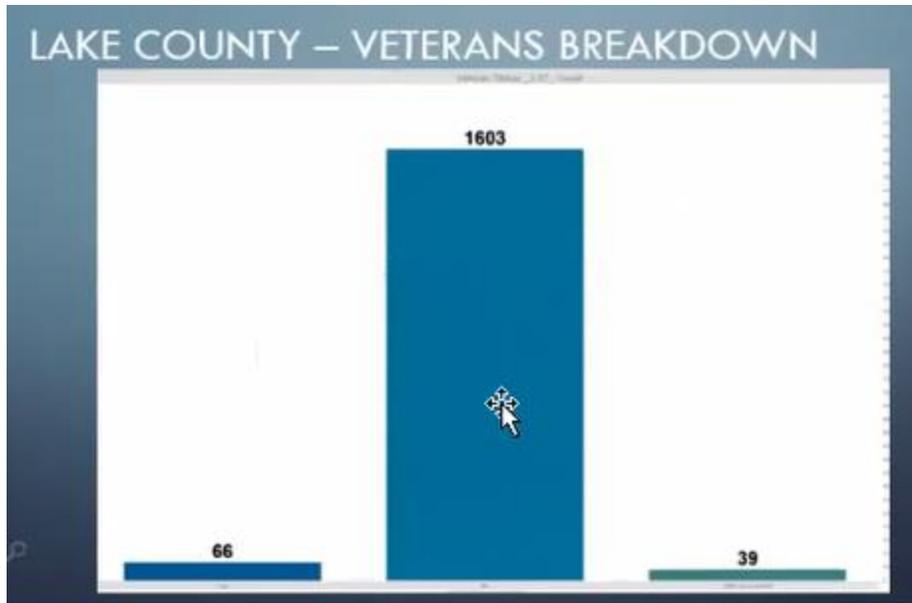
Race Breakdown



# LAKE COUNTY – ETHNICITY BREAKDOWN

Client refused | Data not collected | Hispanic/Latino | Non-Hispanic/Latino





- 66 identifying as veterans, 1603 not, and 39 for whom the data was not collected



- Clearlake as highest, then Lakeport

- Have imported the PIT data into HMIS, and there will be an upcoming form for those utilizing COVID forms
- HIC/PIT, as Pastor Shannon mentioned, is a federal filing we are required to do by April 30<sup>th</sup>, but have yet to open data repository for anyone
- Some CAPERS have been emailed out, but Teddie has some ideas to better get data
- 56 veterans for which we have data; working with Sandra Stolfi to confirm if they are service-connected, which is a little different, and will have a custom field in HMIS

- Some individuals may need to be sent to the VA to become connected
- HMIS user guide has been updated this week and will be updated by Mellissa and sent out
- State also invited Lake to participate in a Rapid Rehousing invitational meeting, for which Melissa will also be sending out information
- Teddie would like to address concerns for performance review; would likely be best if Melissa and Teddie puts together a dashboard with the pieces that the committee needs
  - Reports that are given by HUD are complicated and lengthy, and they will put together a dashboard that will be more user-friendly
- HMIS is a system that is required for HUD compliance when a CoC is receiving funding from them, and many of the grants like HEAP and ESG have the same system design
- We are working on what data we want to collect for the prioritization tool; once this is finalized, it needs to be built in HMIS, which will take about another month beginning in May; the precursor to doing prioritization is Housing Problem Solving

The image shows a presentation slide with a dark blue background and white text. The title at the top is 'LAKE COUNTY – HOUSING PROBLEM SOLVING'. Below the title is the subtitle 'Housing Problem Solving'. Underneath that is the section 'Overview' with three bullet points: 'Systematic response to assure homelessness is rare, brief and a one-time experience (overall goal is to avoid or exit quickly)', 'Used within existing homeless program structures across the system of care to support prevention, diversion and rapid exit strategies', and 'Helps household's identify strengths and existing support networks, explore safe housing options and connects to community supports and services'. The next section is 'Lake County Adoption' with two bullet points: '\*Training rescheduled for Thursday Apr 22<sup>nd</sup> 2-5 pm (contact Melissa to register)' and '\*HPS services start in early May'.

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- Official date has been set for 4/22 from 2-5 P.M.; Melissa will email out a flyer

# LAKE COUNTY – COORDINATED ENTRY

## CES Subcommittee

### Recommendations to the CoC

- Deploy Housing Problem Solving as a Diversion intervention
- Design and build a custom vulnerability assessment for the Coordinated Entry System
  - \* Agencies may still use the VI-SPDAT for internal purposes
- Agencies may participate in assessing clients using the new vulnerability tool
- Assessments to comments in May

- Working on coming up with a custom prioritization tool; trying to figure out if we still want to use the tool we're familiar with, the VI-SPDAT, which is built for Apricot but doesn't have as much depth to do asset or resource matching, and it also doesn't have appropriate racial elements
- We have, thus far with the CES subcommittee and executive committee, decided to go custom, and once specifications are finalized, this will be designed within the next couple weeks and hopefully have a training in early May
- Melissa will let everyone know once we know which all agencies will officially be involved in coordinated entry
- Teddie is also working on a draft policy document in place, of which we have been using an older copy from about 2017; should also receive a notification on this

# LAKE COUNTY – 2021 TWO MONTHS APRIL/MAY

## April

- \*Trainings – Focus on HMIS mandated reporting and introduction to local report design
- \*CES design, policy development and final Housing Problem Solving
  - \*Housing Problem Solving training (launch May)
  - \*Vulnerability Assessment design and training (launch May)
  - \*By Name List (design and launch May)

## May

- \*CES assessments, CES policy development finalized, By Name List deployed
- \*CES evaluation framework planning

- Will be working on dashboard system so as to facilitate easier use of data
- Also will be holding 2-hour reports interpretation training next Thursday at 3:00

- Delores inquired about cost of housing problem-solving; Teddie has not heard back about the costs of development and support yet

### **New Business and Organizational Announcements**

- Justin Gaddy introduction
  - New Project Manager with Hope Rising Lake County
- Delores wanted to bring up the Grants Working Group and establishing it as a separate body, and if the group wanted it to be a standing committee
  - Chris asks if Melissa has an update from Scott, who could not be in attendance, but this information is not currently available to her; Sheryl Almon has it
    - Total grant cost that was available was \$630,000; \$150,000 was not allocated because it was not requested
    - \$300,000 emergency shelter grant went to Elijah House
    - \$30,000 grant on homeless prevention went with Healing Hands, a worldwide medical organization of medical professionals
    - \$150,000 went to Elijah House for rapid rehousing
    - On hold with new grants coming unless Melissa knows otherwise; the state is doing their emergency rental program, so they're looking at all of us to not do a lot of prevention as of last month
    - Residential assistance and vouchers for housing are going out, and they want to assume there is no duplication in this
    - A couple grants are in-process that were approved and then pulled back
    - State is looking this back and will expect reports going back through February for rental assistance, including housing as well as hotels
- Melissa adds that there are amendments out to the state for ESG-CV round 2 and HEAP round 2; that's what Sheryl is speaking about in terms of making sure there aren't duplicates for the state's rental assistance program
  - We also just finished HHAP round 1, HEAP, and CESH; all have had quarterly report turned in
  - HHAP is being done by Behavioral Health, and HEAP and CESH are through Adventist Health
  - We also finally got the funding for the 2019 planning grant through HUD, and are about ready to go through the process for the 2020 planning grant
  - Also just received an email today about the 2021 competitive grant coming up
  - Not sure where exactly we are at with HUD compliance, but we are much closer than ever before
- Delores notes that there are many individuals living without rental agreements
  - Linda adds that the state is making a huge attempt to make sure that people aren't taking more than their share and duplicating services; Sheryl thanks Linda
  - Veronica Kontilis contact information also re-posted for legal services
  - Sheryl attempting to put together grant committee, asks folks to contact if interested

**Adjourn – 4:20 P.M.**