

**LCCoC Monthly Meeting  
4 February 2021**

**Attendees**

- Annie Barnes, *Sunrise Special Services Foundation*
- Axel Zijderveld
- Carrie Manning, *MHSA Team Lead*
- Chris Taliaferro, *Employment Development Department*
- Cindy Sobel, *Lake County Hospice*
- Deanna Fernweh, *North Coast Opportunities*
- Delores Farrell, *Praises of Zion*
- Doreen Gilmore, *Lake County Office of Education*
- Holly Masterson, *Lake County Office of Education*
- Janet Taylor
- John Portner
- Joyce Adams
- Joyce Overton
- Kim Guerra, *Redwood Community Services*
- Linda Hedstrom
- Melissa Kopf, *Lake County Department of Behavioral Health*
- Rachel Miles, *Hope Rising Lake County*
- Rebecca Lin, *Lake County Department of Social Services*
- Robyn Bera, *North Coast Opportunities*
- Rev. Shannon Kimbell-Auth, *Adventist Health & Hope Center*
- Scott Abbott, *Lake County Behavioral Health*
- Sheryl Almon, *Community Member*
- Tiffany Montiel
- Teddie Pierce, *Consultant*
- Todd Metcalf, *Lake County Department of Behavioral Health*
- Trevor Thomson
- Veronica Kontilis
- Will Van Sant, *Department of Veterans Affairs*

## **Call to Order – 3:00 P.M.**

### **Motions**

#### January Meeting Minutes

- No objections

#### Governing By-Laws

- No objections
- Delores moves to accept as-written
  - Kim moves to second this
- Vote to accept as guidance and policy
  - Chris Taliaferro
    - Yes
  - Deanna Fernweh
    - Yes
  - Joyce Adams
    - Abstain
  - Justin Ammon
    - Absent
  - Kelli Page
    - Yes
  - Michelle Dibble
    - Absent
  - Robyn Bera
    - Yes
  - Ronni Duncan
    - Absent
  - Sandra Stolfi
    - Absent
  - Rev. Shannon Kimbell-Auth
    - Yes
  - Scott Abbott
    - Yes
- Will be posted on webpage and sent out to group

### **CoC Committee Updates**

#### Cindy Storrs and Teddie Pierce, HMIS and Coordinated Entry

- Cindy has stepped down as chair due to other obligations with NCO
  - Is very well-respected and will be missed
- Currently have an opening and vacancy as HMIS/Coordinated Entry chair
  - Opened to the floor for anyone interested in filling this vacancy
- Update from Melissa and/or Teddie on current status of HMIS/Coordinated Entry
  - Delores notes that descriptions are in the by-laws and on the website

- Melissa's presentation:

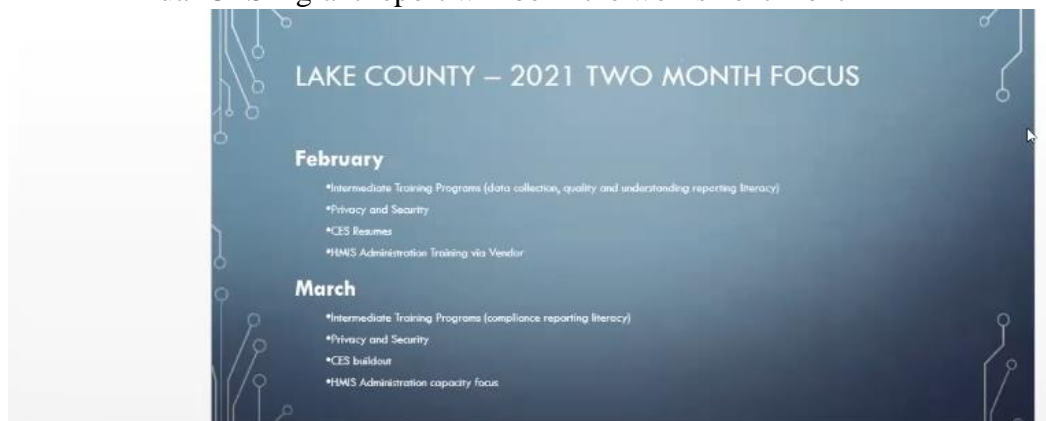


- LAKE COUNTY - APRICOT 360 HMIS UPDATE

  - \* Agencies – 11 > 12
  - \* Projects [Programs] – 23 active
  - \* Users – 20 Standard active, 2 admin's
  - \* Clients – 893 now / Importing mobile app data
  - \* Enrollments – 323 > 365 (will be setting up ESG-CV)
  - \* Reports Upcoming
    - HUD System Performance Measure – March 1\*
    - CESH Grant Annual – June 30\*

- These are our current numbers for HMIS
  - Discuss projects and active users
  - We have 893 clients for now. This number will go up after we import all the PIT and HIC data.
  - Our current enrollment will also increase with the set up of CESH and ESG-CV
  - HUD's System Performance Measure is due March 1.
  - In June we will be working on the Annual CESH Grant.

- Pretty soon will have some more enrollments going up due to CESH and ESG-CV grants that RFP's just went out for
- Next week will do annual HUD system performance measure report
- Annual CESH grant report will be in the works next month



**Blockers to Date**  
CAPER cleared and being submitted this week

- Melissa will be co-leading trainings and contacting providers for data quality issues

- Three main goals for February:
  - Will upload data from Simtech PIT app; if there is a lot of missing data (first, last name) they cannot be input
  - Also planning on working with Hope Center and SSSF
  - Just finished a certification training and will have another at the end of February
  - Both Melissa and Teddie will be taking official vendors training to learn all bells-and-whistles of the system
  - Overall User Review will also be coming up on 2/17 to teach users how to use assessments within the system
- In March:
  - Intermediate training programs will begin as well, teaching users about compliance reporting literacy
  - Also planning to jumpstart coordinated entry policy document; need to review higher-level policy as a group
  - In regards to the HMIS/CES committee, there are three policies that need to be adapted by the end of June:
    - Coordinated Entry, mostly to do with who delivers certain services, like housing problem-solving
    - HMIS policy with data-sharing and data-upload standards
    - Distinct data-quality plan that HUD would want to see
- By going ahead and submitting data performance standards, we would be able to apply for Federal funding; in conjunction, the Longitudinal Systems Analysis submitted a few weeks ago allow us to use STELLA and do more in-depth data reporting and viewing

## Overall

### February – review earlier recommendations

- \*Solidify Housing Problem Solving design (including participating agencies commitment and tool)
- \*Confirm final CES flows

### March – build out in HMIS and policy development

- \*Solidify Housing Problem Solving design (including participating agencies commitment and tool)
- \*Confirm final CES flows

- - Coordinated Entry policy
  - HMIS and CES Charters
  - Coordinated Entry Policy
  - HMIS Monitoring Plan and data to feed Performance Review Committee
  - Data Sharing Policy
  - Data Quality Plan

- Most important thing at this point would be some kind of administrative/backup support to keep interested parties involved, send out meeting invitations and minutes, accurately refer people, and keep a log of recommendations
  - If meeting materials are delivered on-time to folks and people can come prepared to meetings, then they can most effectively make recommendations to the whole CoC
  - Melissa asks that anyone interested please reach out to her ([Melissa.Kopf@lakecountyca.gov](mailto:Melissa.Kopf@lakecountyca.gov))
  - Pastor Shannon clarifies that old meeting invitations are no longer valid and should be deleted and replaced with the new meeting links
- Delores points out that schedule seems to have been shifted back a month
  - Teddie states that getting LSA up and running in January got things behind schedule, and that as long as meetings occur on-time, things should continue onward
  - Chris also notes that there were some kinks in the Apricot system and CAPERs reporting that got things behind schedule
  - Teddie also notes that if contracts (such as Apricot, HEAP) are identified and squared away beforehand, it will make things much easier for Melissa in HMIS administration not to have to address those issues
    - Can also identify where these funding opportunities may be in the future so that we can accommodate and make space in the system; takes time to lift these, get agencies trained, and do quality assurance within the system
  - Scott notes that Delores is looking for any sample, basic reports to begin doing performance review
  - Teddie adds that just getting federal reporting documents in was a big deal, even if it does not feel as though there is a lot of momentum; Scott seconds this
- Chris brings back to the group's attention the current Chair opening, notes that it will also be disseminated to the rest of the mailing list and board

*Doreen Gilmore, Strategic Planning*

- Nothing to report, did not meet this month and we resume meeting in March

*Rev. Shannon Kimbell-Auth, PIT Count and Interfaith Committee*

- Pastor Shannon delivered thorough review of current raw PIT data
- Final report is currently being generated
  - Will ultimately be able to say how many people are homeless due to fires, but because that question is text-based, will need to be interpreted manually
  - Volunteers also were not consistent in entering the number of years that people were living in Lake County; also needs to be manually corrected, cannot quickly give those average numbers at this time
  - In the next couple weeks, will be processing this data and have a report to share by the next CoC meeting
- Scott asked whether or not we are allowed to do a second PIT count in the summer

- Shannon says that no, it must be conducted once in the last ten days in January
- However, because we were one of only 7 CoC's in the state that conducted a PIT count this year, she anticipates movement from HUD and that there will be guidance to come with regards to using data in different ways to extrapolate new reports to get true numbers on people experiencing homelessness in Lake County
- Anticipates leniency; this is also what Teddie recalls from guidance
- Some communities are doing something similar to a cycle count in retail; may have identified some hot spots in the county, later sending an email to the outreach team to re-explore how those encampments are doing, if anything has changed, or if direct assistance has been given to individual communities
- Could be beneficial for planning and attractive to the board of supervisors
- Todd notes that this would be attractive since the data, although it is good, is definitely incomplete and could be fleshed out much more
- Shannon also notes that the HUD definition of homelessness is not congruous with the reality of homelessness in Lake County; SimTech software can allow for other counts within the year, possibly in the summer
- Definitely could be beneficial for accurate reporting, grant-writing, and informing decisions within the community
- Noteworthy is that Doreen's committee encouraged the addition of a question asking people experiencing homelessness which interventions they feel are most effective; it is also a text-based question and will process and report-out on this later
- Will (VA) asked if he can get names of the 16 veterans; Teddie notes that they should be able to because they already exist within the privacy framework
- Teddie also mentions that ratios compared to last year are very similar with regards to race, gender, substance use, et cetera; this is very interesting, especially considering that the methodology was so different
  - Additionally, there are several homeless shelters (Elijah House, Hope Center) that are open now that were not last year
- Linda Hedstrom's notes:
  - She believes that there are certainly more than 25 homeless veterans (especially among the tribal communities) and that we could probably exceed this to get the vouchers
  - Notes that there is a lot of money available through HCD; when these grants are available, we have the opportunity to use data that is not from the official PIT count, but could use unofficial counts
  - Consolidated planning efforts are underway to prove that communities such as ours deserve a greater amount of funding (e.g., \$550,000 more in-line with what Mendocino county receives)
  - Also mentions that many individuals experiencing homelessness cannot receive supportive services due to their pets, and that funding is beginning to become available for these populations; suggested to be included in upcoming surveys
  - Everyone from HUD to HCD to the VA will accept this information in grant applications as long as it is legitimate; can help us garner significantly more funds

- Additionally, there were 25 people who answered “yes” to wanting family reunification; the partner agency who facilitates these connections has reported quality data to support that individuals who seek family reunification are more successful in securing housing
  - Looking forward to seeing this year how that pans out and if there can be successful connections made

#### Delores Farrell, Performance Review

- Last month was aiming for March to start reviewing HEAP recipients and performance
- Since then, reached out to Rochelle regarding reports as well as Melissa and had a performance review meeting; reports from Rochelle weren’t very useful and didn’t have what they needed
- Melissa did a presentation and stated that the reports they’re looking for are pretty far down on the list of the ones HMIS will be able to generate in the near future
- At the meeting, the committee began to look at criteria for evaluation of those proposals, because they do expire in the month of June 2021
- Decision was to try and move forward without the data and these reports; now we are hearing that they are still going to be waiting on these reports, and the committee cannot continue to meet until these reports are a priority and cannot be generated
- Believes that it does not serve the Continuum well that there are several millions of dollars out there that are currently not being evaluated (Hope Center and Elijah House HHAP)
- Chris, Teddie, and Delores will talk offline about getting reports that Teddie states are available and Delores was told were unavailable; moving forward

#### Scott Abbott, Lead Organization and Grant Management

- Two grants currently available: CESH and ESG-CV, the latter of which had its RFP released this past week
- CESH is due 2/16 and ESG-CV is due 3/1
- Question-and-answer session next week
- Have already received several outstanding proposals

#### **New Membership**

- Vote to confirm Joyce Adams as a voting member of the LCCoC
  - No objections

#### **Organizational Announcements**

##### Deanna Fernweh, North Coast Opportunities

- Wanted to give an update on Building Homes / Building Lives program through NCO
- Program for participants experiencing precarious housing, transitional housing, or homelessness; teaches them construction skills and collaboration gives them hourly wage
- Currently, participants work about 30 hours a week and there is a lot of flexibility with regards to school and other pursuits; also receiving bus passes

- First cohort began in November, and Deanna has had great success finding clients/landlords who are interested in getting work done on their properties and subsequently rent them out at affordable rates
- Have been supported by Clear Point Lake not only in supplying an hourly wage but also soft skills including interview skills, resume writing, and job search assistance
- Have housed three clients, including from New Digs, Holly Masterson's LCOE program, and an LCBH client who had been involved with Elijah House
- Collaboration between programs, she feels, gives individuals a much higher rate of success
- Reaching out to request referrals; currently have funding for 8 applicants in the 18-24 age range; grant funding can certainly change, however, so she is encouraging all to apply
- There is also currently a female client, and wants TAY of all gender identities to participate if they are a good fit

Kim Guerra, Redwood Community Services

- Wanting to elevate the Harbor on Main and services that are still available to youth who are currently extremely isolated and not in school
- There are even affinity groups and many sources of support for LGBTQIA+ youth
- Asking for group to share information and like them on Facebook, Instagram, et cetera

Delores Farrell, Utility Assistance Program

- Wanted to report-out that they began with \$200,000 and are now down to about \$25,000
- Guessing that the program will end in about six weeks
- Can continue receiving referrals; currently have a waitlist of about 20 people

**Adjourn – 4:26 P.M.**