



Monday, April 10, 2023

Lake County Continuum of Care – SPECIAL MEETING

Meeting Location

Lake County Behavioral Health Services - 6302 Thirteenth Ave Lucerne CA, 95458 – Administrative Entity
 Hope Center -3400 Emerson St, Clearlake, CA 95422- Caressa Hearp- Live Experience Chair
 Redwood Community Services – 154 S. Main St, Lakeport, CA 95453 – Kimbralee Guerra – Vice Chair

Meeting Time

4:00 PM Pacific Standard Time

Join Zoom Meeting

<https://us06web.zoom.us/j/85756027209?pwd=a2RLT2NSaXl2UjIjXOUluVk1tMEc3Zz09>

Meeting ID: 857 5602 7209

Passcode: 505781

One tap mobile

+16699006833

Welcome

1. Call to Order

Executive Board Position	Name	Role Call	
		Present	Not Present
Chair	Lorree Crandell		X
Vice Chair	Kimbarlee Guerra	X	
Lived Experience Representative	Caressa Hearp	X	
Secretary/Administrative Entity (Non-Voting)	Melissa Kopf	X	
Administrative Entity	Scott Abbott	X	
Point In Time Committee Chair	<i>Vacant</i>		X
Strategic Planning Committee Chair	<i>Vacant</i>		X
HMIS/CES Committee Chair	<i>Vacant</i>		X
Interfaith Committee Chair	Debra Fiedler		X
Performance Evaluation Committee Chair	<i>Vacant</i>		X
Grant Selection Committee	Sheryl Almon	X	
Housing Navigation Committee Chair	Mary Wilson		X
Equity Advisory Committee Chair	Delores Farrell	X	
Board of Supervisors	Bruno Sabatier	X	

Also in attendance:

Holly Masterson

Annie Barns

Nicholas Walker

Heather

Melena K

Michael Green

2. Approval of the Agenda Delores Motion to approve the agenda Bruno Second Kim Yes, Caressa Yes, Sheryl Yes, Bruno Yes, Delores Yes.
3. Public Comment – Delores requested a financial report. Scott passed out the updated financial report from the Emergency Warming Shelter.
4. Warming Center discussion - Question if the invoice is the most recent. Scott confirmed it is the most recent report. Supervisor Sabatier clarifies the

expenses on the report.

EWS Director Pay needs to be discussed because the director's pay is over the average salary for a shelter director.

Annie clarifies the OT for the Director and the negotiation of \$7,000.00 a month salary.

Question - Is there a policy for OT? Yes, the director has been keeping track of the OT and making sure the staff doesn't accumulate any OT.

Discussion on the contract stating the budget changes must be approved before any reimbursements. Have the budget modifications been approved before the reimbursement has been paid? Explanation of the process through the LCBHS Fiscal department

Questions on Fringe in the contract are about 13% and on the invoice in 30%. Clarification of the Fringe Benefits and how the Fringe Benefits are distributed. The Fringe should go down because the Director went from contracted to salary.

Discussion on the budget modification for the next RFP.

Discussion on keeping the RFP amount the same as the previous amount totaling 150,600 for 90 days.

Bruno Motions to move forward with a 90-day extension on the changes to the contract with a newly updated budget and a line item of a 10 % chance to budget bring it to the BOS and get an RFP out ASAP

Sheryl Second - Kim Yes Bruno Yes Caressa Yes Delores Obtains Sheryl Yes

5. Comments and Announcements
6. Adjournment