



Thursday, September 7, 2023

**Lake County Continuum of Care General Meeting and Executive Committee Meeting
Agendas**

Meeting Location

Lake County Office of Education 1152 S Main St, Lakeport, CA 95453

Woodland Community College - 15880 Dam Rd Ext, Clearlake, CA 95422 – Host: Mary Wilson,
Housing Navigator Committee Chair

Hope Center -3400 Emerson St, Clearlake, CA 95422- Caressa Hearp- Live Experience Chair

General Membership Meeting Time:

3:00 P.M. Pacific Standard Time

Executive Committee Meeting Time:

4:00 P.M. Pacific Standard Time

Zoom Meeting Information:

Join Zoom Meeting

<https://us06web.zoom.us/j/4190113465?pwd=cE5zMnBmSTZWS2htMk0xa01hR0psUT09>

Meeting ID: 419 011 3465

Passcode: LCCoC

Phone: 669-900-6833

For the August Agenda Packet, please visit our website at www.lakecoc.org

1. Welcome

1.1 Reading of Vision Statement

2. Call to Order 3:14

2.1 Roll Call

	Present in Person	Present on Zoom	Not Present	Voting
Voting Members				
• Executive Committee				
Chair – Kimbralee Guerra			X	

Vice Chair – Supervisor Sabatier	X			X
Lived Experience Chair – Caressa Smith		X-Late		
HMIS/CES Chair – Heather Frawley		X		
Interfaith Chair – Debra Feidler			X	
Performance Review Chair – Holly Hena	X			X
Point in Time Chair – Kara – Faye Ingram	X			X
Strategic Planning Chair – Ana Santana	X			X
Government Official Chair - Vacant				
Administrative Entity – Scott Abbott	X			
Secretary – Melissa Kopf	X			
Quorum - No				
• General Membership				
American Red Cross -				
Shannon Kimbell-Auth	X			X
Gabriella Perez	X			
Board of Supervisors -				
Supervisor Green	X			
Community at Large -				
Bonnie Blumenthal			X	
Barbara Christwitze			X	
Caitlen Murry		X - Late		X
Darleene Holzapple			X	
Debra Feidler				
Delores Farrell			X	
Doreen Gilmore	X			X
Janet Taylor			X	
Lily Woll			X	
Lorree Crandell			X	
Sheryl Almon			X	
City of Lakeport				
Nicholas Walker	X			X
Kevin Ingram				
Department of Social Services -				
Lisa Faraco	X			X
Rachael				
Employment Development Department -				

Chris Taliaferro	X			X
Lake County Behavioral Health Services - <i>Elise Jones – Pending membership application</i>				
Nation Finest -				
Kate Mather		X		X
North Coast Opportunities -				
Justin Gaddy Diana Morey		X		X
Project Restoration -				
Ronni Duncan		X		X
Scott's Valley Band of Pomo Indians -				
Tiffany Montiel			X	
Kerri Allen			X	
Sunrise Special Services Foundation -				
Annie Barns			X	
Veteran's Affairs -				
Sandra Stolfi		X		X
Woodland Community College -				
Mary Wilson		X		X

Members of the community In-Person attendance – Megan Morgan, Dr. Aava, Jordan O’Halloran,

Members of the community in Zoom – Mireya Turner, Pastor Shannon Kimbell-Auth, Stephen Carter, Lisa O’Connell, Elise Jones, Sally Peterson, Veronica Solvik, Carrie Manning, James Murdock, Wendy Mondfrans, Meredith Noyer,

- 2.2 Attendance Review – Discussion on the attendance review. Melissa has sent out 2 emails to the absent individuals. Once a third email is sent, membership will be revoked due to the change in the 2023 By-Laws.
- 2.3 Agenda Approval –
 - Approve Motioned by Ana Santana, Second by Nicholas Walker
 - Voting - Bruno Sabatier - Yes, Heather Frawley - Yes, Holly Hena - Yes, Kara-Faye Ingram - Yes, Ana Santana - Yes, Shannon Kimbell-Auth - Yes, Doreen Gilmore, Yes - Nicholas Walker - Yes, Lisa Faraco - Yes, Chris

Taliaferro - Yes, Scott - Yes, Kate Mather - Yes, Ronni Duncan - Yes, Sandra Stolfi - Yes, Mary Wilson – not present for the vote.

- Motion Passes.

- 2.4 Approval of August 3, 2023, Meeting Minutes Tabled until October Meeting
2.5 Reading of Conflict of Interest Statement – Statement not read.

3. Public Comments

3.1 Open for Public Comments – 3 Minutes Each

Vets standdown Sep 21, 22, 23 10 to 4

Hiring event Sep 20

Town Hall on Homelessness and Mental Health Sep 27 at City of Lakeport, Lakeport PD, LCBHS, and LFRC at Soper Reese Theater at 6:30 PM

4. General Meeting

4.1 Action Items

- Vote on Membership Changes – New Members **Jaime Aldana Community at Large Lived Experienced Member, Not Present, tabled until October General meeting.**
- **Theresa Anne Kemp Community at Large Lived Experienced Member. A verbal presentation was given.**
- **Motion to approve Theresa Kemp’s CoC membership by Ana Santana, Seconded by Doreen Gilmore.**
- Voting - Bruno Sabatier - Yes, Heather Frawley - Yes, Holly Hena - Yes, Kara-Faye Ingram - Yes, Ana Santana - Yes, Shannon Kimbell-Auth - Yes, Doreen Gilmore, Yes - Nicholas Walker - Yes, Lisa Faraco - Yes, Chris Taliaferro - Yes, Scott - Yes, Kate Mather - Yes, Ronni Duncan - Yes, Sandra Stolfi - Yes, Mary Wilson – Yes.
- Motion Passes.

Motion – Ana Doreen Unanimous

4.2 Committee Chair Remarks or Updates

- HMIS/CES – Heather Frawley – CES/HUB Update
 - Reaching about 400 in the HUB
- Interfaith – Debra Feidler – Absent
- Performance Review – Holly Masterson - Performance Review – **Review of Sunrise Special Services Foundation FY 2021 DV Bonus Project**
 - **Review on SSSF Extension on Paperwork**
 - **Creation of checklist**
- Point in Time Count – Kara-Faye Ingram – PIT Update
 - Date 1/25/2024 with survey open for 7 days, 9 am – 6 pm, Majority of sites, methodology,
 - What is the plan for the methodology? Kara will go through all the training and work on methodology.

- Tribal lands are being reached out to.
- Vets – Are we using the clinic as we did in the past? We are planning to have a site for Vets.
- HUD has a planning guide that will be shared.
- Strategic Planning – Ana Santana
 - Hybrid meeting on 9/21 at CCS in Clearlake at 3 pm

4.3 Administrative Reports

- We are in the process of applying for the HUD CoC Competition Application Grant. The Planning Grant is \$50K will be used for HMIS and CES
- CoC Bonus is roughly \$18K for CES, TH/RRH, RRH, PSH
- DV Bonus for \$50K for RRH, TH/RRH, RRH/PSH
- Renewal for roughly \$45K awarded to SSSF in 2021
- We had the interviews this week and will need to have a special meeting for the applications.
- CoC is required to score and make a recommendation to HUD
- Lived Experience Letters Request
- Callier Ave – Units are going up. Should be ready to go next year. 40 units, 19 are for behavioral health and the others are for low-income
- Are they available for section 8? Can we connect RCDCH with PHA?
- Request for agencies to reach out to the shelters to inform what services are available for participants.

5. Adjourn General Meeting 3:46 p.m.

6. The Executive Committee Call to Order 4:00 PM

	Present in Person	Present on Zoom	Not Present	Voting
Voting Members				
• Executive Committee				
Chair – Kimbralee Guerra			X	
Vice Chair – Supervisor Sabatier	X			X
Lived Experience Chair – Caressa Smith		X-Late		
HMIS/CES Chair – Heather Frawley		X		
Interfaith Chair – Debra Feidler			X	
Performance Review Chair – Holly Hena	X			X
Point in Time Chair – Kara – Faye Ingram	X			X
Strategic Planning Chair – Ana Santana	X			X
Government Official Chair - Vacant				
Administrative Entity – Scott Abbott - Non-voting	X			
Secretary – Melissa Kopf – Non-voting	X			

- **did not meet a quorum.**
- **Government Official Chair – Nicholas Walker self-nomination.**

6.1 Standing Reports

- HMIS/CES Monthly Data – HMIS Data report presented.
 - Discussion on referrals and services for shelter participants.
- Budget and Financial Reports Budget and Financial report presented. CoC expenses are HMIS, Grant Writers, and Melissa’s Salary.
 - AE is working with the County Auditors Controllers office to separate LCBHS from CoC funds. A resolution is being worked on to further establish this.

6.2 Shelter Proposal Recommendation - Tabled

6.3 Potential FY 2023 HUD CoC Competitive Application Recommendation - Tabled

- For Agenda Items **6.2** and **6.3** - Executive Committee Meeting – A **Special Meeting on Monday at 11:30 a.m.** for CoC Competitive Priority Listing and Emergency Shelter applications is scheduled after a detailed discussion on what we need to coordinate to vote on.

6.4 MOU between CoC and LCBHS Update

- Scott contacted Gillian, our HUD TA. She will be sending copies of MOUs for us to work on.
- Scott reached out to other CoCs.
- Butte County to send a copy of their MOU.
- Scott will be starting an MOU working group to draft an MOU between LCBHS and the CoC.

6.5 CoC Insurance Update

- Scott asked Gillian about CoC Insurance. She stated she wasn’t sure because our CoC is not a 501 (c) 3. Butte County informed Scott that they do not have insurance because they are a non-entity, only a collaboration of agencies.
- Decision to discuss with the County Conseil about making an addendum to all contracts for the CoC.

7. Adjournment

Annual Agenda Items Notes

August Meeting – By-Laws Review Approve/Reject