



Lake County Continuum of Care General Meeting Minutes

Date: June 5, 2025,

Time: 3:00 P.M.

Meeting Location:

Lake County Office of Education 1152 S Main St, Lakeport, CA 95453

Hope Center 3400 Emerson St, Clearlake, CA 95422

Virtual Meeting Information:

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Meeting ID: 283 070 466 171

Passcode: TZ6rW9wg

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Phone conference ID: 566 612 69#

Agenda Packet:

Please visit our website at www.lakecoc.org

Lake County Continuum of Care Vision Statement – The Lake County Continuum of Care is a coordinating group that aligns resources to facilitate solutions to end homelessness in Lake County.

In connection with any actual, possible, or perceived conflict of interest, an interested party must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the CoC Board.

1. Welcome – Bruno Sabatier – Chair

2. Call to Order:

2.1 Roll Call:

Voting Executive Committee Member	In Person	On TEAMS	Absent
Chair – Bruno Sabatier	X		
Vice Chair – Doreen Gillmore			X
Lived Experience Chair – Dustin Lawson	X		
HMIS/CES Chair – Heather Frawley	X		
Interfaith Chair – James Murdock	X		

Performance Review Chair – Vacant			
Point in Time Chair – Shannon Kimbell-Auth	X		
Strategic Planning Chair – Ana Santana			X
Government Official Chair – Brad Rasmussen	X		
Public Housing Authority Chair – Rachel Parsons	X		
Secretary - Melissa Kopf (non-voting)		X	
Administrative Entity - Scott Abbott	X		
Quorum Met			
American Red Cross			
Shannon Kimbell-Auth	X		
Gabriella Perez			
Board of Supervisors			
Supervisor – Brad Rasmussen	X		
AHCL Coordinated Entry			
Heather Frawley	X		
Christina Dalro		X	
Community at Large			
Barbara Christwitze		X	
Caitlen Murry	X		
Carl Porter	X		
George McKissick	X		
Janet Taylor	X		
Maria Petterle			X
Timothy Cantrell	X		
City of Lakeport			
Dale Stoebe		X	
Department of Social Services			
Rachael Parsons	X		
Hope Center			
Caressa Smith			X
Lake County Behavioral Health Services			
Elise Jones			X
Scott Abbott	X		
Lake County Community Foundation			
Annette Kamaloni	X		

Lake County Health Services			
Laila Romero	X		
Lake County Office of Education			
Ana Santana	X		
Holly Hana	X		
Mendocino Community Health			
Ben Anderson	X		
Nation Finest			
Kate Mather			X
North Coast Opportunities			
Justin Gaddy			X
Probation			
Eva Lara	X		
Wendy Mondfrans			
Project Restoration			
Ronni Duncan	X		
Redwood Community Services			
Justin Perez	X		
Kimbralee Guerra			X
Scott's Valley Band of Pomo Indians			
Tiffany Montiel			X
Summer Walker			X
Supporting Bright Futures			
Angelique Cole			X
Sunrise Special Services Foundation			
Annie Barns			X
Nancy Hernandez			X
Woodland Community College			
Mary Wilson		X	
Veterans Affairs			
Diana Gutierrez		X	
Xamitin Haven			
Zenia Chou			X

2.2 Attendance Review:

2.3 Additions or Changes to the Agenda:

2.4 Approval of May 1, 2025, Minutes:

- 2.4.1 Motion to approve by Heather Frawley
- 2.4.2 Second by Ana Santana
- 2.4.3 Voting is unanimous

2.5 Conflict of Interest: Statement given by Chair

3. Public Comments:

3.1 Open for Public Comments and Announcements – 3 Minutes Each:

- 3.1.1 Ronni – Announcement – On June 27th, there will be a Street Medicine Training. Corinne Feldman from USC Keck School of Medicine is coming up to do the training. I will be sending out a registration form tomorrow. It's from 8:30 am to 3:00 pm at Hidden Valley Church.
- 3.1.2 Lelia Romero Pride on Saturday is still open for registration for booths. The Pride Fair will be from 11:00 a.m. to 3:00 p.m.

4. Action Items:

4.1 Voting Membership Changes (New Members/Officers)

- 4.1.1 Willow Nunez – Lived Experience Community Member.
 - 4.1.1.1 Table to August

4.1.2 Nomination for Lived Experience TAY Executive Committee Member – Tabled

4.1.3 Breanna Ramirez – Primary voting member (NCO) Replacement: Justin Gaddy as voting member

- 4.1.3.1 Presentation given.
- 4.1.3.2 Motion to approve by Shannon Kimbel-Auth
- 4.1.3.3 Second by Heather Frawley
- 4.1.3.4 Voting is unanimous

4.2 Action Items Update: Tabled until August Meeting.

4.3 Cancel July 3, 2025, CoC General Meeting.

- 4.3.1 Request for discussion – none.
- 4.3.2 Motion to approve by Ben Anderson
- 4.3.3 Second by Heather Frawley
- 4.3.4 Voting is unanimous

4.4 Regionally Coordinated Homelessness Action Plan Community Discussion & HHAP 6 – Linda Hedstrom

- 4.4.1 <https://bcsh.ca.gov/calich/documents/encampmentguide.pdf>
- 4.4.2 County of Lake has been allocated \$689,218.45 and Lake CoC has been allocated \$736,097.15 for HHAP Round 6 funding.
- 4.4.3 Requirements for HHAP funding are close to what they have been for the other rounds, except for a strong emphasis on encampments.
- 4.4.4 Synopsis of HHAP 6 presented.

- 4.4.4.1 CoC needs to update our Regional Homelessness Action Plan formally. This includes a public agenda item that is required to discuss a formal regional homelessness action plan at a meeting.
- 4.4.4.2 A significant change will be in the improvement of clean-ups. This doesn't need a formal policy adoption, but we need to state in the application language on the encampments.
- 4.4.4.3 Need some information on affordable housing and housing-related solutions.
- 4.4.4.4 We need to get better outreach to nonprofit and for-profit housing developers.
- 4.4.4.5 There needs to be three public meetings.
- 4.4.4.6 Discussion on HHAP funding, Encampment funding, and how we can support the Tribes.
- 4.4.4.7 Discussion on this being the last HHAP funding from the state.
- 4.4.4.8 Appreciation expressed to Grant Writer Linda Hedstrom for all her hard work getting the grants written for the CoC.

Action Item: Request to adopt the action plan, HHAP budget, and MOU.

Action Plan: California's Encampment Action Plan sent to the CoC email list.

5. Presentations:

5.1 CHARM – Scarlet Sand-Bliss

- 5.1.1 Climate Health Adaptation and Resilience Mobilization- The roadmap for the 2-year planning grant for the impact on climate health in Lake County.
 - 5.1.1.1 231 Surveys through Town Halls and the Tribes in Lake County.
 - 5.1.1.2 65 Interviews from communities most impacted by extreme heat, wildfires, harmful algal blooms, and other climate-driven events.
 - 5.1.1.3 13 Working group meeting with presentations, and feedback sessions with local and regional community partners.
- 5.1.2 We received approval to continue the work.
- 5.1.3 Continuing to partner with Big Valley and Peer Support Centers.
- 5.1.4 This is a 4-year project, and we will work with eight different centers.
- 5.1.5 Discuss using the Roadmap and identifying the vulnerable communities needing more services.
- 5.1.6 Presentation of the Tracking California website.
<https://trackingcalifornia.org/projects/charm/roadmap#gsc.tab=0>
- 5.1.7 Request for feedback. (scan QR code to give feedback)



CHARM Roadmap Eval Form

5.2 HMIS/CES Committee Data Presentation – Heather Frawley and Melissa Kopf – Tabled - August agenda

- 5.2.1 Discussion on the importance of data and how it is in the process of being improved.

6. Committee Updates:

6.1 HMIS/CES – Heather Frawley

- 6.1.1 We have 255 active people in CES and in the HUB, and 362 have HMIS numbers. Not all are in the CES project in HMIS.
- 6.1.2 Working on getting two systems in place. Adventist Health is ensuring that every client with Housing Navigation is entered into CES.
- 6.1.3 Discussion on data from Sutter stated that 4 to 5 thousand individuals were experiencing homelessness.
- 6.1.4 Discussion on the definition of homelessness and the difference between PIT and all other data

6.2 Interfaith – J Murdock

- 6.2.1 How can we get as many people together as possible? It's proved difficult. I have sent out four different surveys.
- 6.2.2 We are gridlocked. Grouping everyone is not working.
- 6.2.3 We are trying to find one church to help with safe parking and hope it grows.
- 6.2.4 Discussion on the challenges from the past and how we can move forward.

6.3 Performance Review – Bruno Sabatier and Heather Frawley

- 6.3.1 Reviewed NCO and WWHH from the past. We are all caught up.
- 6.3.2 We reviewed Ximatin Haven for the last 18 months.
- 6.3.3 We are putting NCO on a monthly meeting to review data and gaps.
- 6.3.4 RCS, we meet monthly to move forward and get better data.
- 6.3.5 WWHH was a bit different.
- 6.3.6 We want the reviews to be made public.

6.4 Point in Time Count – Shannon Kimbell-Auth

- 6.4.1 *Request 20 minutes for the August meeting. Final numbers are being reported on Friday.***
- 6.4.2 Statement on the decrease in Tribal numbers. Some tribes reported 0. We had significant participation from the Tribes.
- 6.4.3 Discussion on the numbers process. Melissa will submit the numbers next Friday, and then I will put together a presentation on the final numbers that will be posted and made public.

Discussion on Meredith Noyer and the importance of her role in homelessness. She will be missed.

6.5 Strategic Planning – Ana Santana

- 6.5.1 Finalized a lot of planning for our open house on Sep 24th.
- 6.5.2 We are waiting on
- 6.5.3 Make a Save the Date flyer.

6.6 Administrative Entity Reports – Scott Abbott/Elise Jones/Christine Andrus/Melissa Kopf

- 6.6.1 Contract
- 6.6.2 Four-week HMIS Training starts next week.
- 6.6.3 Almost done with the HIC and PIT report. It will be submitted on time.
- 6.6.4 Future – PHA is moving to

7. Working Group Updates:

7.1 Grant Selection Working Group –

- 7.1.1 Discussion on Prevention RFP. Hoping to get the RFP out in about a month. The funding is around \$400K.
- 7.1.2 RFP for Encampment Resolution Funds.

7.2 Housing Navigators Working Group

- 7.2.1 Continued collaboration. We are shifting the training and the Case Conference.
- 7.2.2 Our next meeting will discuss resources and the housing search party.
- 7.2.3 Needs to send out a Doodle Poll.

7.3 Lived Experience Working Group

- 7.3.1 2 new members. They have completed their bios.
- 7.3.2 The Lived Experience Group is functional and operating.
- 7.3.3 They are reviewing the Vulnerability Assessment.
- 7.3.4 The group is working on its By-Laws.

7.4 Zoning Regulations Working Group

- 7.4.1 Tabled – Work in Progress

8. Shelter Updates:

8.1 Hope Center:

- 8.1.1 Full. We have 22 right now. We have one person in our overflow room. No moved

8.2 The NEST 1 room for a parent and child

8.3

8.4 Project Restoration

8.5 At capacity

8.6 Scotts Valley

8.7 Board meeting later this month

8.8 Supporting Bright Futures: No updates.

8.9 Xamitin Haven At capacity

9. Adjournment: 4:50 PM



Lake County Continuum of Care Executive Committee Meeting

June 5, 2025

3:30 p.m.

Minutes

The Lake County Continuum of Care Executive Committee meets on the first Thursday of each month, at 3:30 p.m. at 1152 S Main St, Lakeport, California, and Hope Center, 3400 Emerson St, Clearlake, CA 95422.

All Lake County Continuum of Care Executive Committee Voting Members are required to attend in person per the Brown Act.

The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Continuum of Care Executive Committee meeting should be made in writing to the Secretary of the Executive Committee at least 48 hours prior to the meeting.

For the Agenda Packet, please visit our website at www.lakecoc.org

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[Join the meeting now](#)

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1. Call to Order 4:51 1.1 Roll Call

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Point in Time Chair – Shannon Kimbell-Auth	X		
Strategic Planning Chair – Ana Santana	X		
Government Official Chair – Brad Rasmussen	X		
Public Housing Authority Chair – Rachel Parsons	X		
Secretary - Melissa Kopf (non-voting)		X	
Administrative Entity - Scott Abbott	X		
Quorum Met	Y		

1.2 Additions or Changes to the Agenda

1.3 Approval of May 1, 2025, Minutes

1.4 Motion to approve Tabled

1.5 Seconded

1.6 Voting Bruno Sab, Dustin, Heather, James, Shannon, Ana, Brad, Rachael,

1.7 Conflict of Interest Statement given

2. Public Comments

2.1 Open for Public Comments – 3 Minutes Each None

3. Monthly Financial Review

3.1 Not a lot of changes.

3.2 3 invoices from Xamitin still.

3.3 We are waiting for the invoice because we need details from Xamitin.

3.4 Encampment Resolution Funds breakdown.

3.5 Discussion of the budget and how we can move things around for housing through a revision with HCD.

3.6 Discussion on a dignity bus that will sleep 20 people.

4. Executive Reports/Action Items

4.1 Cancel July 3, 2025, CoC General Meeting.

4.2

4.3 Consideration of Lake County Community Foundation MOU as fiscal agent for the CoC – Read by Bruno

4.3.1 Motion to approve by Rachael Parsons.

4.3.2 Seconded by Ana Santana

4.3.3 Voting - Bruno Sabatier, Yes, Doreen Gilmore, Yes, Dustin Lawson, Yes, Heather Frawley, Yes, Ana Santana, Yes, Brad Rasmussen, Yes, Rachael Parsons, Yes.

4.3.4 Motion Passes.

4.3.5 Final consideration with BOS on June 17th.

5. Adjournment 5:13