



## **Lake County Continuum of Care**

**April 2019 Meeting**

Lake County Office of Education  
1152 S Main St Lakeport, CA 95453  
Thursday, April 4, 2019  
3:00pm-4:20pm

**Chair:** Chris Taliaferro

**Vice Chair:** Delores Farrell

**Secretary:** Kimbralee Guerra

**Facilitating:** Chris and Delores

**Attending:** (Sign-In Sheet went missing by the end of the meeting)

**Meeting Called to Order:** 3:02pm

**Introductions:** Chris appreciated those in attendance

### **Motions:**

- Approval of March Meeting Minutes:
  - 1st: Megan Morgan
  - 2<sup>nd</sup> Sheila Rockewell

### **HMIS System Update**

- Scott Abbott (LCBH): Considering new HMIS System in Lake; presently using Clarity Systems, Tim Willaims (NCO): NCO is only current user; many functions that could potentially be used but hasn't had much experience/training to compare systems; Scott: Pastor Shannon and Russ Purdock recommends a new system; "Pathways."
- Scott: Clarity is used by a number of counties in CA but perception is that it is very basic to meet minimum requirements of HUD and COC regulations; Pathways has bigger/better scope
  - Clarity collects Data
  - Pathways is broader; supports care coordination/follow up/reports outcomes, records and helps with billing- paradigm shift where organizations can work together and be the first point of contact which can be shared with other providers; software can track this information. Similar to the innovation project and focus of HLN; reduces duplication and may better assist in referring clients to appropriate resources/programs
    - Closed loop referral system; supports care coordination
      - Megan Morgan: similar to what Sutter uses which may be able to assist in paying for this- agency may be interested in using this system also
      - Patty Bruder: Does the system have the ability to share specific information with some agencies and control what is not shared;



- Scott Abbott: administrator will need training to ensure confidentiality
- **Action Item:** Chris Taliaferro informed group that committees will meet and report out.

### Non-Profit Discussion

- In last meeting it was mentioned that COC needs to become non-profit
  - What are the benefits
    - COC can only apply for federal grants as is; if non-profit, funding sources would become more available
    - Already has paperwork filled out and appears to be easy to submit:
    - Opened for questions or comments:
      - Patty Bruder (NCO): would this affect LCBH becoming a lead agency?
        - No
      - How would funding be determined for agencies
        - CoC has grants committee- lead applicant would be CoC working with organizations to share funding
        - Bruder: who is going to do the work? Lead agency?
        - Annie: are there pro's and con's to determining whether the CoC would be a non-profit and use than info to determine whether to move forward
          - Haven't had committees that would support in better understanding
      - Megan Morgan (Sutter/PIT Chair): PIT committee attempted to apply for grant funding but weren't able to apply for other funding opportunities because we are not a 501 3-C
      - Tim Williams (NCO): Some COC's have paid staff to do work; without paid staff, work doesn't seem to get done- gave example of Adventist who has two separate websites in which one is non-profit and one is for-profit
  - Other Benefits: people want to donate but cannot accept donations because they are non-profit- COC has expenses; question persists as to whether the COC has money- Non-profit status enables us to become eligible for funding to pay for and maintain website, etc.
    - Tina Scott (BOS): Can qualify for larger grants due to collaborations
    - Patty Bruder (NCO): NCO can do fiscal sponsorships for the COC (with Board Approval) cutting checks and giving financial reports (a charge of 8%)
    - Conversation with Todd is needed; LCBH supported COC becoming a non-profit; would reduce the county being at risk for liability for COC functions
  - Drawbacks: Concerns for tax liability and would need to be committed to ensuring that procedures are followed based on federal regs.



- **Action Item:** Executive Committee will develop a Pro's and Cons list, make a recommendation and bring to general committee for vote
  - Recommended to ensure that we have membership list and only members will vote

#### **New Location/Time Proposal:**

- Previously located in Clearlake and would sometimes shift from one location to another
- Time: communication that we don't have enough time to conduct these meetings
- Request for Feedback:
  - Chris Taliaferro (Chair): Meetings may not always be this lengthy
  - Suggestion for rotation
  - Question regarding whether voting members will be able to participate with a rotation
  - Potential Lower Lake School House Museum
- **Action Item:** Bring suggestions to next meeting for vote

#### **CoC Committee Updates**

- HEAP/CESH Grant
  - Marianne reports that HEAP money/contracts will be distributed this month
    - Timelines for reporting could be extended if needed/requested to address some of the concerns from recipients regarding these guidelines
  - CESH disbursement and contracts will be going out in May
- PIT:
  - Megan Morgan: Appreciations to Scott for assisting in accessing HUD Exchange program; much closer to submitting data
  - Discussion regarding whether to submit data or not and the potential impact on funding next year
    - Decision was to submit numbers because the data is still important
    - Should not be picking and choosing what we submit
    - CoC chose to do the PIT Count; this year may be more accurate to our homeless community than the previous year
    - Disputes about how to perform survey or how the data is disseminated members and volunteers are encouraged to be a part of this committee
- Strategic Planning: N/A
- Performance Review: N/A

#### **Review By-Laws**

- Passed out By-Laws: Committee needs to review and bring back questions to the next meeting
- **Action Items:** Chris will email electronic versions

#### **Review Membership**

- Will have membership forms and applications by next meeting;
- **Action Item:** Chris will be sent out to group before the next meeting

#### **New Business, Member Announcements:**

- Upcoming Trainings/Dates
  - Tim Williams (NCO): Passed out Flyer for FREE Trainings within the community



- Tuesday May 23<sup>rd</sup> (2 sessions) regarding
  - Coordinated Entry (9a-12p)
  - Rural Homelessness Strategies That Work (1p-4p)
- Monday June 10<sup>th</sup> (2 Sessions) regarding
  - Trauma Informed Service Design and Delivery (9a-12p)
  - Promoting Wellness and Recovery Through Harm Reduction (1p-4p)
- Chris Taliaferro: Job Fair
  - April 25<sup>th</sup>: Konocti Vista Casino 1-4pm (approx. 34 employers)
- Cary Manning (LCBH): Circle of Native Minds: April 26<sup>th</sup>, 11-2 Opioid Prevention Health Fair
  - Presentations about how to talk to your children; safe disposal
- Chris Taliaferro: COC Website will be up and running soon with opportunities for organizations to share events/flyers, etc.
- COC Facebook Page: Need to find out who is administrator so that it can be updated
  - Chris will look into this
- Cary Manning Mental Health Matters Event: Lucerne Apline Park (10a-2p)
  - Cary Manning will bring flyers to next meeting
- Kimbralee Guerra: Child Abuse Prevention Fest: April 13<sup>th</sup>
- Cary Manning: Children's Fest Lucerne
- Delores Farrell: Concerns that there are currently no re-entry program for individuals returning from incarceration; no safety-net; often visiting LCBH for services
  - Need to be talking to the Sheriff
  - Native American Community is starting a re-entry program; monthly (maybe weekly) family dinners

#### **Program Coordinating Committee Updates**

- No Updates

#### **Action Items:**

- Request for the Executive Committee to review current members of the COC to be present at next meeting to vote in new members
- Need Chair Members for Strategic Planning/Performance Review Committees to have a legitimate Executive Committee
- Request NPLH is added to agenda for next month
- Chair will send out membership applications to group before the next meeting
- Chair will email electronic versions of By Laws before next meeting
- General Members will bring suggestions of new location/time to next meeting for vote
- Executive Committee will meet to discuss Non-Profit Status to develop a Pro's and Cons list, make a recommendation and bring to general committee for vote
  - Recommended to ensure that we have membership list and only members will vote
- Committees need to meet regarding the use of HMIS (Clarity or Pathways) and report out to general board the recommendations.

**Motion to Adjourn: 4:23pm**



- 1<sup>st</sup> Megan Morgan
- 2<sup>nd</sup> Sheila Rockwell

