



Lake County Continuum of Care
 Monthly Meeting Minutes
 May 5, 2022

Zoom Meeting Location:

<https://zoom.us/j/95603972804?pwd=S3hMV1hpYkFkNithNS84U2ljQTJxUT09>

In Attendance:

<i>Executive Board Position</i>	Name	Present	Not Present
Chair	Lorree Crandell	X	
Vice Chair	Vacant		
Lived Experience Representative	LJ	X	
Secretary/Administrative Entity (Non-Voting)	Melissa Kopf	X	
Administrative Entity	Scott Abbott	X	
Point In Time Committee Chair	Pastor Shannon Kimbell-Auth		X
Strategic Planning Committee Chair	Doreen Gilmore	X	
HMIS/CES Committee Chair	Brian Robinson	X	
Interfaith Committee Chair	Debra Fiedler		X
Performance Evaluation Committee Chair	Caitlen Murray	X	
Grant Selection Committee	Sheryl Almon	X	
Housing Navigation Committee Chair	Natalie Baker	X	
Equity Advisory Committee Chair	Delores Farrell	X	
<i>Voting Members</i>			
Adventist Health	Ronni Duncan		X
Community – At – Large Member	Bonnie Blumenthal		X
Community – At – Large Member	Darlene Holzapple	X	
Community – At – Large Member	Timothy Wright	X	
Community – At – Large Member	Lily Woll		X
Community – At – Large Member	Shelia Roseneau		X
Department of Social Services Agency Vote	Kelli Page	X	
Department of Social Services Alternate Vote	Michele Dibble	X	
Employment Development Department	Chris Taliaferro	X	
Lake County Behavioral Health Services	Todd Metcalf		X
Lake County Office of Education	Ana Santana	X	
Lake County Office of Education	Holly Masterson	X	
Nation's Finest	Trevor Thomson	X	
North Coast Opportunities	Robyn Bera		X
North Coast Opportunities	Derek Fiedler	X	
Scotts Valley Band of Pomp Indians	Tiffany Velez	X	
Veterans Affairs	Sandra Stolfi		X
Woodland Community College	Mary Wilson	X	
Redwood Community Services	Kimbralee Guerra	X	
<i>Additional Members and Visitors</i>			
	Linda Hedstorm	X	
	Veronica Solvik	X	
	Alicia Rodriguez	X	
	Axel Zijderveld	X	
	Jennifer Ray	X	
	Diana Morey	X	



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	Hpetersen	X	
	Meredith Noyer	X	
	Tenderly Logan	X	
	Wendy Gattoni	X	
	Carrie Manning	X	
	4153128210	X	
	Margret Kisliuk	X	

Action Items:

- **Performance Review will have hard data that we will be bringing to the Executive Board meeting. *Performance Review discussion at Executive Committee meeting.***
- **Melissa to send PIT totals to the CoC email list and post on the website. *PIT located on CoC Website here: [PIT Committee | Lccoc \(lakecoc.org\)](#)***
- **Melissa – to analyze it the CoC Competition Application debriefing and bring back what findings next month. *To be presented at the CoC General Meeting***
- **Melissa to bring the scoring to next Executive board meeting *Presented CoC Competition debriefing at executive committee meeting. To be presented at CoC General Meeting***
- **Lorree will send out a poll to see who will be in person and who will be online. *Discuss Poll logistics at June General Meeting.***

Welcome: Lorree Crandell – Chair 2 Minutes 3:01PM

Vision Statement: *The Lake County Continuum of Care is a coordinating group that aligns resources to facilitate solutions to end homelessness in our community.*

***** Please let us know you are here by putting your name in the chat. ***

New Membership: Lorree Crandell – Chair 2 Minutes

Mary Wilson

Voting: Unanimous

Motions: Lorree Crandell – Chair 2 minutes

Motion to pass the April meeting minutes

Sheryl Motion

Delores Second

Voting: No Objections

CoC Committee Updates: 30 Minutes 3 minutes per committee chair

*****Please check out the CoC Committees for more informed discussions. Committee meetings can be found on our website: lakecoc.org***

Interfaith - Debra Fiedler

- Absent- Melissa reporting that the Interfaith Committee had a meeting and they will be meeting again next month.



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Performance Review - *Caitlen Murray*

- Meeting with Pastor Shannon on Hope Center.
- The committee will start asking for a short representation on the work the agency is doing.
- Melissa and I are working on gathering the data for the next project reviews.
- **We do have hard data that we will be bringing to the Executive Board meeting.**

Point-in-Time Count - *Rev. Shannon Kimbell-Auth*

- Pastor Shannon Absent Melissa to give Official PIT Count numbers See Page 6-10
- HIC numbers are 16 projects, total beds 483, total sheltered 413.
- PIT numbers are Emergency Shelters 54, Transitional Housing 26, Unsheltered 259, Total 339.
- PIT Totals breakdown: See Page 7
- **Melissa to send PIT totals to the CoC email list and post on the website.**
- This year there were more numbers in emergency shelters because of hotel/motel vouchers and more programs/projects this year.

HMIS / Coordinated Entry - *Brian Robison*

- Still need a successor for the HMIS/CES Chair.
- The CES Operator has an employee that is coming online. Possibility to take on the CES/HMIS committee Chair.
- Committee discussion about case conferencing. We have a basic flow.
- We need a facilitator to work with the operator and work with the case conferencing, contact agencies that have a relationship with the individual and running the meetings. The agency would go out and check to the individual and see if they want case conferencing.
- I have a list of duties and responsibilities that a facilitator would take on.
- Melissa – HMIS announcement – We are working on the forms for CES and having a training for End User License Holders or at least one person from each agency to come to the training. It is a mandatory training.

Strategic Planning - *Doreen Gilmore*

- We didn't meet last month. We did meet in March and discussed the state plan.
- Melissa posted it on the website. I would encourage everyone to look at it and see how we are moving along with the state.
- We are going to continue to work on our next 3 year plan.

Grant Selection - *Sheryl Almon*

- No meeting last month and not having a meeting next month.

Homeless Liaison - *L.J.*

- I was trying to find some grants for housing but couldn't.
- Lorree has forms with Acronyms for LJ.
- Natalie will work with Lorree and LJ to help get contact information and forms.

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Housing Navigators - *Natalie Baker*

- Most pressing work is community engagement, specifically landlord engagement. We are looking for landlords that want to engage us.
- We had the office manager from BnB Real-estate who took over 7 trailer parks. This meeting left us with a discussion on redeveloping our pitch.
- We are putting together an event for landlord engagement and looking at dates.

Equity Committee – *Delores Farrell*

- I have requested some TA from Gillian and waiting to schedule that.
- I am gathering all the HUD, State, County and Coc requirements on equity and inclusion before I schedule an equity meeting.
- If you are interested on being on the committee, go to the website Equity Committee page. My email is on there. Send me an email and I will include you.

Administrative Entity – *Scott Abbott and Melissa Kopf*

- We are working on 3 grant applications all due around the same time. Family Homelessness Challenge, Youth Homeless Demonstration Program, and Homeless Housing and Prevention Round 3.
- We finished the application for the Family Homelessness Challenge application on Saturday.
- The YHDP compliments the FHC. There is a lot of overlap.
- We just received the first 20% of HHAP 3.
- NPLH grant is for Coliar Ave project through the county.
- **Melissa – We received a debriefing back from the HUD CoC Competition Application. I will analyze it and bring back what I have found next month.**

New Business / Organizational Announcements 20 Minutes

New Vice Chair-No Nominations or volunteers.

New HMIS/CES Chair- No Nominations or volunteers.

CoC Membership Update –

- Melissa compiled all the information that Chris sent over, the CoC website and in Behavioral Health's records and created a spreadsheet for all the members by year.
- In 2022, there is a list of all members.
- Melissa will keep track of who has attended making things less confusing when we have votes.
- Administrative Entity is asking any old members to go to the CoC website and fill out a new membership application. We are doing this to make sure we have accurate records and to look at any new or old conflicts of interest to be sure we have all that information in the files for the Administrative Entity.



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- Anyone associated with an agency can all apply at once and who has voting rights.

Transition to Hybrid Meeting

- Do we want to transition? We have the ability to do so. We have a few different locations we can go to.
- Discussion on moving to Hybrid. Decision to keep it hybrid and **Lorree will send out a poll to see who will be in person and who will be online.**
- Suggestion to rotate meeting to different locations around the lake.

Gillian Update Information

- Our HUD TA has been given more hours to work with our CoC. Gillian discusses what she can help us with e.g. CES and Compliance. She is open to helping us with anything she can. She is going to do a training for the Board on CoC Basics, partly because of having new committees and new committee chairs.

Veronica Kontilis – Legal Services of Northern California

- Presentation shared contact information **See Page 11 For Flyer**
- We are in the community and are attorneys to assist residents of Lake and Mendocino County.
- We provide free legal and civil services from Advice and Counsel to full legal representation. - Tenant Rights, Land Use and Affordable Housing Advocacy. Evictions, unsafe or unhealthy rentals, Landlords locking out or utilities shut offs, discrimination, Denial of Public Benefits, Criminal Record Cleanup, Immigration, Health Care Benefits, Disaster Related Issues and Education: IEP and Discipline issues, 60+ Senior Law and scams.
- We have community legal education.
- The information can be found on our website on our resource guide.

Adjourn: Lorree Crandell – Chair

Motion to Adjourn (*Motion, Second, Ayes, Nays*)

Delores 4:20 p.m.

2022 Housing Inventory Count and Point in Time Count for Lake County

Housing Inventory Counts	Report Due: 5/6/2022 Errors: 0 Warnings: 0	Point-in-Time Counts	Report Due: 5/6/2022 Errors: 0 Warnings: 1
<p>Date of Inventory Count: 1/27/2022</p> <p>Total Organizations: 11</p> <p>Total Projects: 16</p> <p>Total Beds: 483</p> <p>Total PIT Count¹: 413</p> <p>Utilization Rate: 86%</p> <p>Updated By: Melissa Kopf</p> <p>Updated On: 4/28/2022</p> <p style="text-align: right;">View HIC</p>		<p>Sheltered Populations (most recent count)</p> <p>Date of Count: 1/27/2022</p> <p>Total Persons: 80</p> <p>Total Households: 72</p> <p>Unsheltered Populations (most recent count)</p> <p>Date of Count: 1/27/2022</p> <p>Total Persons: 259</p> <p>Total Households: 242</p> <p style="text-align: right;">View PIT</p>	

Additional Stats for Homeless Populations Experiencing Mental Illness, Alcohol and Drug Use, HIV/AIDS and/or Domestic Violence Survivors

Additional Homeless Populations	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven ^a		
Adults with a Serious Mental Illness	17	17	0	56	90
Adults with a Substance Use Disorder	4	21	0	29	54
Adults with HIV/AIDS	0	1	0	2	3
Adult Survivors of Domestic Violence (optional)	12	5	0	15	32

Breakdown of Demographics

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Households and Persons					
Total Number of Households	46	26	0	242	314
Total Number of Persons	54	26	0	259	339
Number of Children (under age 18)	8	0	0	19	27
Number of Persons (18 to 24)	4	2	0	19	25
Number of Persons (over age 24)	42	24	0	221	287

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Gender					
Female	23	7	0	94	124
Male	31	19	0	164	214
Gender that is not singularly 'Female' or 'Male' (e.g., non-binary, genderfluid, agender, culturally specific gender)	0	0	0	0	0
Questioning	0	0	0	0	0
Transgender	0	0	0	1	1

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Ethnicity					
Non-Hispanic/Latin (a)(o)(x)	10	44	23	31	228
Hispanic/Latin(a)(o)(x)	0	3	0	0	44

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Race					
American Indian, Alaska Native, or Indigenous	0	4	0	123	128
Asian or Asian American	0	0	0	1	1
Black, African American, or African	3	2	0	3	8
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	48	7	0	129	194
Multiple Races	2	3	0	3	8

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Chronically Homeless					
Total number of persons	8		0	5	65

Youth Totals

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven ^a		
Total Number of unaccompanied youth households	4	2	0	23	29
Total number of unaccompanied youth	4	2	0	23	29
Number of unaccompanied children (under age 18)	0	0	0	5	5
Number of unaccompanied youth (age 18 to 24)	4	2	0	18	24

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven ^a		
Gender (unaccompanied youth)					
Female	0	0	0	10	10
Male	4	2	0	13	19
Gender that is not singularly 'Female' or 'Male' (e.g., non-binary, genderfluid, agender, culturally specific gender)	0	0	0	0	0
Questioning	0	0	0	0	0
Transgender	0	0	0	0	0

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven ^a		
Ethnicity (unaccompanied youth)					
Non-Hispanic/Latin(a)(o)(x)	4	1	0	21	26
Hispanic/Latin(a)(o)(x)	0	1	0	2	3

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven ^a		
Race (unaccompanied youth)					
American Indian, Alaska Native, or Indigenous	0	0	0	16	16
Asian or Asian American	0	0	0	0	0
Black, African American, or African	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	4	2	0	7	13
Multiple Races	0	0	0	0	0

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven ^a		
Chronically Homeless					
Total number of persons	0		0	0	0

Veteran Totals

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	2	0	0	14	16
Total Number of Persons	2	0	0	14	16
Total Number of Veterans	2	0	0	14	16

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	0	0	0	3	3
Male	2	0	0	11	13
Gender that is not singularly 'Female' or 'Male' (e.g., non-binary, genderfluid, agender, culturally specific gender)	0	0	0	0	0
Questioning	0	0	0	0	0
Transgender	0	0	0	0	0

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Latin(a)(o)(x)	2	0	0	12	14
Hispanic/Latin(a)(o)(x)	0	0	0	2	2

Race

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
American Indian, Alaska Native, or Indigenous	0	0	0	2	2
Asian or Asian American	0	0	0	0	0
Black, African American, or African	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	2	0	0	12	14
Multiple Races	0	0	0	0	0

Chronically Homeless

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven ^a		
Total number of households	0	0	0	0	0
Total number of persons	1	0	0	9	10



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Who We Are

Legal Services of Northern California (LSNC) is your local non-profit legal aid organization providing free legal assistance to older adults and people with low-income residing in Lake and Mendocino Counties.

Our Legal Services

Housing | Tenant’s rights, wrongful evictions, subsidized housing issues, mobilehome and RV park issues, housing discrimination, tribal housing, homeowners facing foreclosure, land use and affordable housing advocacy

Benefit Programs | CalFresh (“food stamps”), CalWorks (“cash aid”), General Assistance/Relief, Child Care, In-Home Supportive Services, Social Security

Health Care Benefits | Access to health care, Medi-cal, Covered California, CMSP

Employment Law | Unemployment claim denials

Criminal Records Clean-Up | Dismissals of convictions (“expungements”)

Immigration | Naturalization

Special Senior Issues | Planning for Incapacity (Advanced Health Care Directives and Powers of Attorneys), Elder Abuse, Consumer Rights, Senior Scamming

Education | Individualized education plans, Discipline, Access to education

Civil Rights | Discrimination, civil rights of people experiencing homelessness, access to courts and other public programs

Community Legal Education | Workshops to promote awareness of legal rights to the public and to agencies serving the poor

How to Find Us

We are located at
421 North Oak Street in Ukiah

To apply for our services, **please call us** at **(707) 462-1471** or (toll free) at **1-877-529-7700**. You may also apply in person during our walk-in hours.

Our walk-in hours for intake are:
Monday, Wednesday and Thursday:
9:00 a.m. to Noon and 1:00 p.m. to 3:00 p.m.
Tuesday: 9:00 a.m. to Noon

Our E-mail: ukiah-office@lsnc.net