



Lake County Continuum of Care  
 Monthly Meeting Minutes  
 January 5, 2023

Join Zoom Meeting

<https://us06web.zoom.us/j/87200478478?pwd=MjVXQnlvSU5lWDBZL1RkbEEyVlRkdz09>

<b>Executive Board Position</b>	<b>Name</b>	<b>Role Call</b>	
		Present	Not Present
Chair	Lorree Crandell	X	
Vice Chair	Kimberlee Guerra	X	
Lived Experience Representative	Caressa Hearp	X	
Secretary/Administrative Entity (Non-Voting)	Melissa Kopf	X	
Administrative Entity	Scott Abbott	X	
Point In Time Committee Chair	<i>Vacant</i>		X
Strategic Planning Committee Chair	Doreen Gilmore	X	
HMIS/CES Committee Chair	<i>Vacant</i>		X
Interfaith Committee Chair	Debra Fiedler	X	
Performance Evaluation Committee Chair	Caitlen Murray		X
Grant Selection Committee	Sheryl Almon	X	
Housing Navigation Committee Chair	Mary Wilson	X	
Equity Advisory Committee Chair	Delores Farrell	X	
Board of Supervisors	Bruno Sabatier	X	
<b>Voting Members</b>			
Adventist Health	Ronni Duncan	X - Late	
American Red Cross	Pastor Shannon Kimbell-Auth	X	
Community – At – Large Member	Bonnie Blumenthal		X
Community – At – Large Member	Barbra Christwitz		X
Community – At – Large Member	Darlene Holzapple	X - Late	
Community – At – Large Member	Timothy Wright		X
Community – At – Large Member	Lily Woll		X
Community – At – Large Member	Shelia Roseneau		X
Community – At – Large Member	Janet Taylor	X - Late	
Department of Social Services Agency Vote	Lisa Faraco	X	
Department of Social Services Alternate Vote	Michele Dibble	X	
Employment Development Department	Chris Taliaferro	X - Late	
Lake County Behavioral Health Services	Todd Metcalf	X - Late	
Lake County Office of Education	Ana Santana	X	
Lake County Office of Education	Holly Masterson	X - Late	
Nation's Finest	Trevor Thomson		X
North Coast Opportunities	Robyn Bera		X
North Coast Opportunities	Derek Fiedler		X



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Scotts Valley Band of Pomp Indians	Tiffany Velez		X
Sunrise Special Services Foundation	Annie Barns		X
Veterans Affairs	Sandra Stolfi	X - Late	
<b>Additional Members and Visitors</b>			
	Axel Zijsserveld	X	
	Heather Frawley	X	
	Elise Jones	X	
	Gaby Perez	X	
	Morgan Lino	X	
	Carrie Manning	X	
	Kate Mather	X	
	Angela Kester	X	
	Heather Regan	X	
	Lynn Scuri	X	
	Veronica Solvik	X	

Agenda Item	Action Items
<ul style="list-style-type: none"> <li><b>Welcome: Lorree Crandell – Chair</b>            Vision Statement: <i>The Lake County Continuum of Care is a coordinating group that aligns resources to facilitate solutions to end homelessness in our community.</i></li> <li><i>Role Call – See above</i></li> </ul>	
<p><b>Motions: Lorree Crandell – Chair</b></p> <ul style="list-style-type: none"> <li>On motion of Delores Farrell, seconded by Bruno Sabatier and by roll call vote of those present at the last meeting, approved January 2023 meeting minutes.            The Motion was carried by the following votes:</li> </ul>	



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<ul style="list-style-type: none"> <li>• <i>Ayes: Lorree, Caressa, Scott, Doreen, Debra, Sheryl, Mary, Delores, Pastor Shannon, Lisa, Ana</i></li> <li><i>Nays: None</i></li> <li><i>Absent: None</i></li> </ul>	
<p><b>New Membership: Lorree Crandell – Chair</b></p> <ul style="list-style-type: none"> <li>• On motion of Mary Wilson, seconded by Kim Guerra, and by roll call vote to accept Heather Frawley’s LCCoC Membership.          The Motion was carried by the following votes:  <i>Ayes: Lorree, Caressa, Scott, Doreen, Sheryl, Mary, Delores, Pastor Shannon, Lisa, Ana, Chris, Sandra, Ronni</i>  <i>Nays: None</i>  <i>Absent: None</i></li> </ul>	
<p><b>CoC Committee Updates:</b></p> <p>Interfaith - <i>Debra Fiedler</i></p> <ul style="list-style-type: none"> <li>- <i>Nothing new to report</i></li> <li>- <i>We are meeting this month.</i></li> </ul> <p>Performance Review - <i>Caitlen Murray – Not Present</i></p> <p>Point-in-Time Count – <b><i>Vacant Melissa Reporting</i></b></p> <ul style="list-style-type: none"> <li>- <i>Sites are established.</i></li> <li>- <i>Training dates have been decided for the Counting Us App and Site Outreach with safety and Equity</i></li> <li>- <i>Reaching out to IPWA for Tribal count</i></li> <li>- <i>Sandra from the VA is reaching out to Nations Finest for the vets.</i></li> <li>- <i>Official Date is January 26, 2023</i></li> <li>- <i>PIT update meeting is every Wednesday at 9 am. The meeting link and information are on the CoC</i></li> </ul>	

<p><i>website.</i></p> <p><b>Strategic Planning - Doreen Gilmore</b></p> <ul style="list-style-type: none"> <li>- <i>Strategic Goals – 2023-2025</i></li> <li>- <i>Presentation of the goals – see page 8</i></li> <li>- <i>Edits to the goals then brought to the Executive Committee approved goals.</i></li> <li>- <i>Need to strengthen outcomes.</i></li> <li>- <i>Discussion on other entities that need to be added to the plan. <b>Cities, Tribes, etc.</b></i></li> </ul> <p><b>HMIS / Coordinated Entry – Vacant Melissa Reporting</b></p> <ul style="list-style-type: none"> <li>- <i>Policy was sent to the Executive Committee for feedback.</i></li> <li>- <i>The committee received the feedback and made changes based on the feedback.</i></li> <li>- <i>There are about 5 more sections we need to tighten up and we will be sending the policy off to the executive committee to vote on during the next Executive Committee meeting in 2 weeks.</i></li> <li>- <i>If approved, I will be working with Teddie and Heather to set up the training for CES. Training will cover CES policies, Roles and Responsibilities, and HMIS.</i></li> <li>- <i>Once the training is complete, we will officially launch.</i></li> </ul> <p><b>Grant Selection - Sheryl Almon</b></p> <ul style="list-style-type: none"> <li>- <i>No Quorum at the meeting last month</i></li> <li>- <i>Looking at the application process to ensure the applicant has all requirements prior to the interview.</i></li> </ul> <p><b>Homeless Liaison – Caressa Smith</b></p> <ul style="list-style-type: none"> <li>- <i>Researching about Lived Experience Advisory Board. Most communities have one.</i></li> <li>- <i>Learning what a Lived Experience Advisory Board is, what they do, and how many persons with lived</i></li> </ul>	
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<p><i>goals by Bruno So Moved Delores</i></p> <ul style="list-style-type: none"> <li>- <i>Role Call – Mary Yes Todd Yes Bruno Yes Chris Yes Kim Yes Delores Yes Sheryl unavailable Lorree Yes Lisa Yes Pastor Shannon Yes Sandra Yes Janet no response Doreen Yes Ana Yes</i></li> <li>- <i>HHAP 3 – We updated our application and returned it to the state – waiting for funding.</i></li> <li>- <i>HHIP – Need to finalize the Data sharing agreement. County Council reviewed it and wanted to see some minor edits. Once we get the edits, we will send it to the state, and we will receive the first round of funding.</i></li> <li>- <i>Reporting on ESG-CV grant and HHAP round I and II.</i></li> </ul> <p><b>Melissa</b></p> <ul style="list-style-type: none"> <li>- <i>Website makeover</i></li> <li>- <i>Zoom links are expiring. Keep an eye on your inbox for new meeting links.</i></li> <li>- <i>Chair Positions up – Grant Selection Committee, Performance Review, and Inner Faith</i></li> </ul>	
<p><b>New Business / Organizational Announcements</b></p> <ul style="list-style-type: none"> <li>• <b>HMIS/CES Chair Needed – No Nominations/Volunteers</b></li> <li>• <b>Point in Time Chair Needed - No Nominations/Volunteers</b></li> <li>• <b>Brown Act</b> <ul style="list-style-type: none"> <li>- <i>Starting in February 2023 we need to hold our meetings in person and follow the brown act.</i></li> <li>- <i>Executive Committee added to the General Meeting and have a closed session clarification from the county council.</i></li> </ul> </li> </ul>	



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<ul style="list-style-type: none"> <li>- <i>Add a public Comment section to the beginning and end of the agenda.</i></li> <li>- <i>Anything presented at a meeting needs to be attached to the agenda.</i></li> </ul>	
<p><b>Open Comment</b></p> <p><b>Question about the Warming Shelter</b></p> <ul style="list-style-type: none"> <li>- <i>Warming Shelter Proposal is with the county council for review.</i></li> <li>- <i>Announcement – Legal Services – In March Legal Services office is holding a Clean Slate Criminal Record Cleanup in Lake County. We are looking for a venue to hold the workshop if there is any agency that can help. More information to come.</i></li> <li>- <i>The Circle of Native Minds is a location that can be used for the workshop.</i></li> <li>- <i>During the meeting someone was dropped off at the Clearlake Library saying it was a warming center. During the meeting Supervisor Sabatier was able to get him into Project Restoration because he has medically sensitive needs.</i></li> </ul>	
<p><b>Adjourn: Lorree Crandell – Chair</b></p> <ul style="list-style-type: none"> <li>• <i>Motion to Adjourn (Motion, So Moved, Ayes, Nays)</i></li> </ul>	