

**Agenda:**

**Introductions**

Welcome Shay Faulkenbery from MCHC and Melissa Kopf LCBHS

**Grant Worksheet**

(attached)

Melissa shared the Grant Worksheet Project she has been working/perfecting.

**Licensing**

Review and Approval of the current HMIS Licensing Spreadsheet. (attached)

The attached spread sheet includes perfecting done following meeting. (email corrections, check in with Michael Auth as to whether or not he will be keeping his license; proper agency for Jennifer at Hope Center, name corrections/additions) We are currently sitting at 32 licenses/reserved spaces. Two of the 4 Administrative Licenses will become available when the perfecting of the system is completed. Motion to approve the licenses for those listed on the Spreadsheet was made and passed. People with current licenses must register and attend one of the 2 trainings scheduled in February (4 & 25, 9AM) in order for their licenses to remain active. Renewal trainings will happen each year in February.

Licensing Spreadsheet will be presented to LCCoC Executive Committee on January 21<sup>st</sup> for both information and approval and then to the whole CoC on February 4, 2021.

**Coordinated Entry (CES)**

We have entered our 6 month trial period, using VISPDAT and the additional assessment questions. Teddie asked about the Housing Problem Solving (HPS) and whether we still wanted that built into the system. Eddie will send the information to Melissa who will get it out to the committee. HPS will be an agenda item in February. Who will be doing the HSP and where it fits in the CES process will part of this discussion. Thus far, some Hope Center and some Elijah House residents have participated in the process.

**Teddie Pierce Reporting**

Teddie expressed appreciation to everyone who assisted her with the HEAP reports.

**Important Dates**

February HMIS Security Training:

February 4, 9AM; February 25<sup>th</sup> 9AM

Details to follow

Next meeting date:

February 8, 1:30 PM

ZOOM invite to follow

# Agenda – Lake County Coordinated Entry Subcommittee

**Mar 29, 2021**

**9:00 to 10:00 am**

Join Zoom Meeting

[Zoom Link Click Here](#)

Meeting ID: 967 2547 4576

Passcode: 296796

## Committee Members and Attendance:

Melissa Kopf	x	Teddie Pierce	x	Shay LVN	
Chris Taliaferro	x	Brian Robison	x	Cassandra Legg	
Pastor Shannon Kimbell-Auth	x	Doreen Gilmore	x	Cindy Storrs	x
Sandra Stolfi	x	Holly Masterson	x		

## Meeting Focus: CES Housing Problem Solving Assessment and Service Development

Meeting Topic	Topic Lead	Description	Start Time	Final Recommendations/Actions/Rationale
Introductions	All	<ul style="list-style-type: none"> <li>• Committee Member Introductions                             <ul style="list-style-type: none"> <li>- Name, Agency, Primary Role</li> <li>- Agenda approvals</li> </ul> </li> </ul>	9:00 AM	n/a
Vulnerability Assessment	Providers	<ul style="list-style-type: none"> <li>- Overview of custom assessment tool initial design</li> <li>- <a href="#">Mural Board link</a></li> </ul>	9:05 AM	Discussion regarding moving ahead with a custom vulnerability tool vs. the VI-SPDAT, going over pro's/con's. Committee voted to recommend proceeding with the custom vulnerability tool (members votes indicated below)
CES Policy	Teddie	<ul style="list-style-type: none"> <li>• Begin CES program eligibility discussion (overview only)                             <ul style="list-style-type: none"> <li>- Client acuity level to target</li> <li>- Agencies administering the tool</li> </ul> </li> </ul>	9:45 AM	Discussion regarding one service provider administering the tool and managing the CES By Name List:  Committee members expressing a desire to administer their own instance of a vulnerability/prioritization tool (further announcement to be made at April 1 <sup>st</sup> full CoC meeting): Pastor Shannon, Sandra Stolfi, Brian Robison, Holly and Doreen indicated interest in having their own agencies administer the vulnerability tool
Other & TBD	NCO  Melissa	NCO BNL management update Housing Problem Solving update Other	9:50 AM	Cindy Storrs updated that NCO will need financial support to commit to managing the Coordinated Entry (By Name List) processes; they will need a case manager position added to take on the tasks.  HPS training date postponed to Thursday April 22, 2021 3-5pm, curriculum will be recorded

# Agenda – Lake County Coordinated Entry Subcommittee

**Next Meeting:** April 5, 9:00 AM (Wrap custom data elements, begin scoring design, further discuss resource matching and agency participation)

Recommendation made by the CES subcommittee to continue development of a custom vulnerability assessment

**In Favor:**

- Pastor Shannon Auth-Kimbell (Adventist)
- Chris Taliaferro (EDD Veterans)
- Brian Robison (Elijah House)
- Holly Masterson (Lake County Office of Education)
- Doreen Gilmore (Lake County Office of Education)
- Axel Zijderveld (Lake County Behavioral Health)

**Not in Favor:**

- Cindy Storrs (North Coast Opportunities)

**Pro’s**

- Custom fields and workflows can be adapted to now
- The VI form in Apricot may not be customized, so three different assessments would need to be completed by providers to adhere to the CES process (HUD Assessment elements 4.19, VI-SPDAT and custom questions in a separate assessment) which would not allow the By Name List to show all the fields
- Costs associated with tool redesign can be hefty and considerations need to be made for already assessed and prioritized clients

**Con’s**

- Less time up front to deploy, the VI is a shorter tool
- VI was seen as being just for data entry purposes
- Improvements could be revisited and adjusted in the future

**Mural capture:**

Customization Questions	Concerns/Dislikes	Positives/Likes
BR - Can one tool fit both vulnerability and housing needs?	BR - Overlap with 'v' and housing needs	BR - proceed with custom being ok
SA - custom medical questions?	BR - If general 'v' has mobility risk but omits, victim of assault and identify theft (should be equal severity) do all three or none!	
Stay with custom or revert to VI process?	SS - continue with VI, use every 6 mos. and add notes for case management	
SA - redo VI every 6 mos = Yes	CS-looking at two different things, VI is a tool for data collection and case management tool	
	SS - case conferencing feeder?	
	CS - continue to use VI tool regardless	
	CS - financial resources need to be available	

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*Comment from Brian Robison (regarding client vulnerability and will be taken forward for April 5<sup>th</sup>)*

*In our county, with its dearth of affordable housing, I'm considering **generic vulnerability**, not homelessness, as the main problem. Homelessness is a decent proxy, as it's a major cause and symptom of vulnerability, but one can be housed and still vulnerable, or unhoused and not vulnerable.*

*From that perspective, I consider **a person's proven susceptibility to crime as a significant vulnerability signal**, with fraud-etc. crime at about the same level of severity, long-term, as physical assault. However! This assessment doesn't have a general question about physical assault, either - just being attacked due to protected category membership. So I would either move the fraud-etc. question into the "Personal Safety" section, along with a new, equally-scored, question about being a physical-assault victim, or omit it entirely. Note though, I feel like fraud and assault should be scored at least as high as "mobility and fall risk" so my feeling is "Personal Safety should have four questions (protected-category attack, assault, fraud, mobility) or one question (protected-category attack)."*