



Lake County Continuum of Care Executive Committee Meeting

September 19, 2024

12:00 p.m.

Minutes

Location: Lake County Behavioral Health Services, 6302 Thirteenth Ave. Lucerne CA 95458

All Lake County Continuum of Care Executive Committee Voting Members are required to attend in person per the Brown Act.

The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Continuum of Care Executive Committee meeting should be made in writing to the Secretary of the Executive Committee at least 48 hours prior to the meeting.

For the Agenda Packet, please visit our website at www.lakecoc.org

Zoom Meeting Information:

Join Zoom Meeting

<https://us06web.zoom.us/j/4190113465?pwd=cE5zMnBmSTZWS2htMk0xa01hR0psUT09>

Meeting ID: 419 011 3465

Passcode: LCCoC

Phone: 669-900-6833

Lake County Continuum of Care Vision Statement – The Lake County Continuum of Care is a coordinating group that aligns resources to facilitate solutions to end homelessness in Lake County.

In connection with any actual, possible, or perceived conflict of interest, an interested party must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the CoC Board.

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1. Call to Order
 - 1.1 Roll Call 12:04 pm

Voting Executive Committee Member	In Person	On Zoom	Absent	Voting
Chair – Bruno Sabatier	X			

Vice Chair – Doreen Gillmore	X			
Lived Experience Chair – Dustin Lawson		X		
HMIS/CES Chair – Heather Frawley	X			
Interfaith Chair – James Murdock			X	
Performance Review Chair – Holly Hana	X			
Point in Time Chair – Kara-Faye Ingram			X	
Strategic Planning Chair – Ana Santana	X			
Government Official Chair - Nicolas Walker	X			
Secretary - Melissa Kopf (non-voting)		X		
Administrative Entity - Scott Abbott	X			

1.2 Additions or Changes to the Agenda – Agenda items are being swapped due to conflicts of interest in 3.1 and 3.2.

1.3 Conflict of Interest – Supervisor Sabatier – We know today we will have some conflicts of interest. We will ask for the Chair to leave the room when the agenda item is being discussed and voted on.

2. Public Comments

2.1 Open for Public Comments – 3 Minutes Each

Thursday, Sept. 26 Lakeport City Council will be hearing an item for an extension for CGBD that is allocated to a couple of housing projects in the Lakeport City Council Chambers. We encourage anyone interested in the construction of affordable housing, to please speak on the benefits of affordable housing.

Resilience Reentry is having the event on October 11th. If any agency wants a table at that event, it's geared to individuals reentering society.

3. Executive Reports/Action Items – Agenda Items 3.1 and 3.2 are being moved to the end of the meeting due to conflicts of interest.

3.1 Grant Selection Working Group for HHAP Round 4 Youth Set Aside Application.

3.1.1 Because LCOE and AH applied for the Youth Set Aside, we do not have a quorum for the voting of the recommendations. The Executive Committee's consensus is to move forward because 3 executive Committee members are Chairs on the Executive Committee.

3.1.2 The Grant Selection Working Group recommends allocating the \$125,000 to LCOE and \$127,665.52 to AHCL.

3.1.3 Both applicants were 4 points off and had good applications. Because of the application and scoring we decided to recommend funding both projects. We will need a revised budget from AH for their project.

3.1.4 Discussion on the Performance Reviews of both LCOE and AH.

3.1.5 Discussion to recommend the \$127,665.52 is for 1 Youth Dedicated Bed. The application and funding were for 2 Youth dedicated beds.

3.1.6 Motion to allocate \$125,000 to LCOE for the Youth Project and to allocate \$127,665.52 to AH for RRH and other services to TAY 18 – 24 by Nicolas Walker.

3.1.7 Seconded by Doreen Gillmore

3.1.8 Voting – Unanimous.

3.1.9 The recommendation is to give AH the RRH funding from round 5. When the funding comes, we will extend the funding from HHAP round 2.

3.2 Grant Selection Working Group Recommendation of the 2024-2025 CoC Competition Application of the following:

3.2.1 The Grant Selection Working Group is recommending 3 projects.

3.2.1.1 Project 1 recommendation, with a max award of \$38,244 is the CoC Bonus Project for Adventist Health Coordinated Entry.

3.2.1.2 Project 2 recommendation, with a max award of \$47,184 is for Lake Family Resources DV Renewal.

3.2.1.3 Project 3 recommendation, with a max award of \$50,000 is the DV Bonus for Lake Family Resources.

3.2.2 Discussion on the way the scoring, Tier 1 and Tier 2, and award recommendation to HUD works.

3.2.3 Sunrise Special Services Renewal – Grant Selection Working Group is recommending reallocating the Sunrise Special Services DV Bonus project to the Lake FRC DV Bonus Project.

3.2.4 Motion to reallocate Sunrise Special Services Foundation DV Bonus to Lake FRC New DV Bonus by Doreen Gillmore.

3.2.5 Seconded by Nicolas Walker

3.2.6 Voting - Bruno Sabatier, Yes, Doreen Gilmore, Yes, Holly Hana, Yes, Ana Santana, Yes, Nicholas Walker, Yes.

3.2.7 Dustin Lawson, Obtains

3.2.8 Motion Passes

3.2.9 Motion to accept the recommendation by the Grant Selection Working Group of Project 1, Adventist Health Coordinated Entry, and Project 2, Lake FRC DV Renewal ranking in Tier 1, and the reallocation of Sunrise Special Services Foundation DV Bonus to Project 3, Lake FRC New DV Bonus crossover between Tier 1 and Tier 2 by Ana Santana.

3.2.10 Seconded by Doreen

3.2.11 Voting - Bruno Sabatier, Yes, Doreen Gilmore, Yes, Holly Hana, Yes, Ana Santana, Yes, Nicholas Walker, Yes.

3.2.12 Dustin Lawson, Obtains.

3.2.13 Motion Passes.

3.2.14 The CoC Planning Grant application of up to \$50,000 will be for CES.

3.2.15 We need to get a recommendation from Healthcare and New Housing Projects with a leveraging letter.

3.3 Elijah House Grand Jury Responses –

3.3.1 There has been a grand jury report on Elijah House Foundation's response to some of the findings and conclusions they've found. The original Agenda package had the Grand Jury report. I took it out of the packet we have here but left the response to their findings.

3.3.2 The response will be going to the BOS on the upcoming Tuesday.

3.3.3 As an Executive committee we need to go over the response and make any edits or changes before it goes to the Board of Supervisors. The response goes into a packet, but the CoC's response can't be changed.

- 3.3.4 For the Undocumented \$200,000.00 Expenditures, we found that there was \$200,000.00 that was undocumented but for the original funding allocations for Elijah House, we had documentation that was relived to the contract. We paid out the contract in full. We didn't request the \$200,000.00 that was undocumented because there were enough expenditures that matched the contract.
- 3.3.5 Within the allocated funding, we found \$23236.36 and requested Elijah House pay it back.
- 3.3.6 On F2 – I think it's okay to admit we were not as strong with Performance Review. Performance Review has changed, and the process is stronger. Recommend adding how we have improved by following ESG standards. We decided to follow ESG standards because they are the strictest in the nation. Response will be "Since then the Performance Review Committee has implemented best management practices from ESG which is one of the highest levels of standards for Performance Review and the COC continues to look for ways to strengthen our Performance Review."
- 3.3.7 Motion to approve the response with amendments by Ana Santana.
- 3.3.8 Seconded by Heather Frawley
- 3.3.9 Voting - Bruno Sabatier, Yes, Doreen Gilmore, Yes, Dustin Lawson, Yes, Heather Frawley, Yes, Holly Hana, Yes, Ana Santana, Yes, Nicholas Walker, Yes.
- 3.3.10 Motion Passes.

3.4 HUD CoC Builds NOFO –

- 3.4.1 This is a grant we talked about before. It's for Permanent Supportive Housing New Development. What I want to make sure from this Executive Committee is the focus that we want the grant to go on. This grant will fund CoCs to help build new developments. This can be for assistance with projects, or tiny homes or we can leave it open for organizations to apply.
- 3.4.2 Discussion on the NOFO requirements, the allocation is \$95,792 for the Annual Renewal Demand or \$318,000 for the Pro Rata Need. HUD is offering a total of \$175 million and expects to award roughly 25 projects.
- 3.4.3 Discussion on what is allowable for the grant application. Capital costs, rehabilitation, and acquisition are available.
- 3.4.4 Discussion to leave the application-wide open with the information that we have been provided by HUD and ask for applications.
- 3.4.5 Motion to release Builds NOFO Request for Applications by Heather Frawley.
- 3.4.6 Seconded by Nicholas Walker.
- 3.4.7 Voting - Bruno Sabatier, Yes, Doreen Gilmore, Yes, Dustin Lawson, Yes, Heather Frawley, Yes, Holly Hana, Yes, Ana Santana, Yes, Nicholas Walker, Yes.
- 3.4.8 Motion Passes.

3.5 Educational Policy MOU –

- 3.5.1 Discussion on getting a copy of an MOU from Homebase or LCOE and finishing by the 3rd.

3.6 Grant Writer Recommendation

- 3.6.1 We received 2 applications and were impressed with both. Recommendation to use Linda Hedstorm for the CoC grant writer because she has a history with Lake County and has been writing grants for the CoC.
- 3.6.2 The contract would be \$25,000.

3.6.3 Discussion on how we can utilize both applicants. The second applicant has been recommended to Behavioral Health.

3.6.4 Consensus is to use both grant writers based on CoC needs.

4. Adjournment