

HMIS/CES COMMITTEE MINUTES, 2/22/2022 8:30AM

Attendees: Melissa Kopf, Teddie Pierce, Kalia Barth, Beverly Lino, Brian Robison, Caressa Hearp, Doreen Gilmore, Scott Abbott, Axel Zijderveld, Kelli Page

EHV Data

Teddie led a discussion of Emergency Housing Voucher data pulled from HMIS, cross-referencing EHV applicants, EHV awardees, and the HMIS in general, for demographics, HUD homelessness category, and so forth. Though the data wasn't observed to be particularly skewed in any way, Teddie pointed out that evictions, criminal history, and domestic violence are considered by HUD to be factors of concern for prioritization.

Teddie will round out the data and pass it on to Gillian Morshedi for review and further discussion as pertains to CES prioritization.

HMIS Engagement

Melissa led a discussion of HMIS provider engagement, pointing out the last login date for each licensee and discussing those who had been inactive for several months; they ran the gamut of "likely revocable" to "extenuating circumstances." As we still have seven unused licenses, no move was made to immediately revoke any licenses, though Brian offered to contact one particularly inactive licensee.

It was discussed how codified to make the revocation criteria, since it was apparent that a simple "more than X days idle and a license is revoked" was too blunt. Teddie pointed out that the Data Quality Management Plan had some language that after 30 days' inactivity, a licensee would be "considered" for license reassignment, and no objection was made to this level of strictness.

Data Quality Management Plan

Brian finished reviewing the most germane portions of the DQMP draft with Teddie supporting. Teddie has some small changes to make to it, and Brian requested that she send the newest draft (final candidate) as soon as possible so the Committee could review and hopefully vote "recommend/not recommend" next week.

Additional Business

Scott and Melissa weighed in on the ostensible requirement for HMIS Security and Privacy Training to be conducted live, noting that a recorded training was available and a live training was potentially unnecessarily burdensome to both the trainer and attendees. Teddie will review HUD guidance on this,

but it was tentatively agreed that recorded training could be the main mechanism, with live trainings if there were to be a significant policy change that invalidated the recorded training.

Immediately-speaking, the planned live trainings for this week are to be canceled, substituted with a statement to Melissa that any would-be attendee has viewed the recorded training.

Wrap-Up

Items to be discussed next week:

- Prioritization recommendation from EHV data and Gillian review
- Recommendation vote on Data Quality Management Plan