

PIT Count Committee Minutes, September 9, 2020

Shannon Kimbell-Auth, 2021 PIT Chair, kimbelsa@AH.org
Rachel Miles, Admin support, rachel@hoperisinglc.org
Mary Gross, Admin support, mary@hoperisinglc.org
Morgan Hunter, website, Morgan.Hunter@lakecountyca.gov

SUB COMMITTEES

Law Enforcement Sub-Committee

Andrew White, awhite@clearlakepd.org
Captain Sulley
Dale Stoebe, dstoebe@lakeportpolice.org

Primary strategy to report on for next meeting: Are there geographic areas we have missed that we should have people counting, eg Borax Lake? What is the best way to capture data for people incarcerated on the date(s) of the PIT Count?

Educators Sub-Committee

Brock Falkenberg, bfalkenberg@lakecoe.org
Ana Santana, asantana@lakecoe.org
Lynn Andre, l_andre@sbcglobal.net
Holly Masterson, hmasterson@lakecoe.org
Jessica Pyska, Jesspyska@gmail.com

Primary strategy to report on for next meeting: How can we capture families with school age children which our schools already serve (based on our McKinney-Vento numbers? How to reach preschool age families? What can be done to preserve confidentiality for students while increasing number of surveys to be completed?

Location and/or Meals Sub-Committee

Carrie Manning, Carrie.Manning@lakecountyca.gov
Dawn Roberts, revdkroberts@gmail.com
Voris Brumfield, vbrumfield@sbcglobal.net
Ted Calkins, ted.calkins@nccsda.com
Kim Guerra, GuerraK@redwoodcommunityservices.org
Yvonne Cox, 1snakedancer@gmail.com

Primary strategy to report on for next meeting: Identify locations for PIT headquarters in each city for day(s) of count and who will provide meal in that location? For example, will a church

commit to making meal bags in Middletown or Yvonne in Lucerne? Outreach to restaurants, casinos etc.

Last year we had sites in Lower Lake, Nice, Kelseyville, Upper Lake, Clearlake Oaks, Middletown, Lucerne, Lakeport and Clearlake.

Equity & Incentive Bags Sub-Committee

Deanne Fernweh, dfernweh@ncoinc.org

Allison Panella, allison@hoperisinglc.org

Ronni Duncan, DuncanRL@ah.org

Anna Arthur, arthura@ah.org

Jolene Treadaway, TreadawayJ@redwoodcommunityservices.org

Primary strategy to report on for next meeting: Identify what supplies we have for incentive bags. EG, one year Red Cross donated emergency radios. Hope Rising has said it can pay \$50 a month for a person currently experiencing homelessness to join the PIT Committee, how does the sub-committee want to choose this person, can they be present at next meeting? Do we need to order incentive bags or is this something that can be donated?

Housing Inventory Count (HIC/Sheltered Homeless) Sub-Committee

Tina Scott, tina.scott@lakecountyca.gov

Primary strategy to report on for next meeting: Identify programs in Housing Inventory Count (HIC) report to include in PIT Count.

Veterans Sub-Committee

Chris Taliaferro, Christopher.Taliaferro@edd.ca.gov

Primary strategy to report on for next meeting: Identify path to better count for our Veteran's experiencing homelessness, partners? Stand Down? If the Stand Down isn't in September this year could it be done in conjunction with PIT Count?

Medical Partners Sub-Committee

Kendra Cramer, kcramer@partnershiphp.org

Greg Friedman, gfriedman@partnershiphp.org

Catherine Thomas (PHP), cthomas@partnership.org

Kim Tangermann, ktangermann@mhcinc.org

Holly Goetz, GoetzHR@sutterhealth.org

Elisabeth Van Kracken, evanvranken@mhcinc.org

Primary strategy to report on for next meeting: How can we partner with medical providers to get word about count out to patients in the months preceding count? Flyer for patients experiencing homeless with dates and locations? Poster?

Volunteers and Support During PIT Count (will not start meeting until late November)

Gillian Parrillo, Gillianpar@gmail.com

Mireya Turner, mturner@cityoflakeport.com

Jennifer Nauert, jennifer.nauert@lakecounty.ca.gov

Janine Citron, jscitron@lakecountyhospice.org

Please note, if you did not volunteer for a sub-committee you were automatically placed in the volunteer committee. If anyone was placed in the incorrect committee please don't hesitate to reach out and let me know.

- The committee agreed we will meet on the 2nd & 4th Wednesday at 8am via Zoom. Shannon Kimbell-Auth is inviting you to a scheduled Zoom meeting.

Topic: PIT Survey Strategy Meeting for Lake County

Time: Sep 23, 2020 08:00 AM Pacific Time (US and Canada)

Every 2nd and 4th Wed, until Feb 3, 2021, 13 occurrence(s)

Sep 23, 2020 08:00 AM

Oct 14, 2020 08:00 AM

Oct 28, 2020 08:00 AM

Nov 11, 2020 08:00 AM (May be changed due to holiday)

Nov 25, 2020 08:00 AM

Dec 9, 2020 08:00 AM

Dec 23, 2020 08:00 AM (May be changed due to holiday)

Jan 6, 2021 08:00 AM (Begin weekly meetings)

Jan 13, 2021 08:00 AM

Jan 20, 2021 08:00 AM

Jan 27, 2021 08:00 AM

Feb 3, 2021 08:00 AM

Join Zoom Meeting

<https://us02web.zoom.us/j/81835861465>

Meeting ID: 818 3586 1465

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- Subcommittees will create own meeting schedule. Please cc Shannon Kimbell-Auth kimbelsa@ah.org in subcommittee meeting invitations if you feel comfortable doing so.
- Subcommittees please identify who will report out for your subcommittee at our next meeting and if applicable who will chair your subcommittee.

Minutes submitted by Shannon Kimbell-Auth, September 9, 2020

PIT Count Lake County Strategy, October 14, 2020 Minutes

WELCOME AND INTRODUCTIONS

Present: Shannon Kimbell-Auth (AH), Deanna Fernweh (NCO), Gillian Parillo (CM), Tina Scot (BOS), Holly Masterson (LCOE), Chris Taliaferro (COC, EDD, VA), Kim Guerra (RCS), Ana Santana (LCOE) Catherine Thomas (PHP), Andrea Molina (LFRC), Jessica Pyska (CM). Chief White (CLPD). Russ Perdock (AH) Janet Taylor (CM/SR.). Ronni Duncan (AH). Elizabeth Van Allison (MCHC) Allison Panella (HR) Pastor Ted Calkins (MSDA) Kim Tangerman (MCHC) Mireya Turner (Lkpt)

SUB COMMITTEES REPORTS

Educators Subcommittee: Did not meet Friday as planned. But Brock met with the Superintendents of each district and asked that the homeless liaisons help with count as they do for McKinney Vento. Will help get info out in English and Spanish. Maybe arrange for transportation. Fleet cars? Buses or vans?

Allison will connect Ana and Shannon to Clarissa at Lake Transit to see if the bus service can be part of our increase the count strategy.

Location and/or Meals Subcommittee: Potential Sites: Big Oak Peer Center. Lucerne Center in past maybe at Yvonne Cox's this year. Family Support Center or Senior Center in Middletown. The Harbor on Main Lakeport. NCO in Clearlake; Deanna reported NCO will provide a hot meal at new office.

Allison will connect with restaurant partners.

Kim Tangerman also will look at partners.

Can this committee have \$1000 to purchase food and snacks for each site?

Oct 19 at 2pm next meeting?

Equity & Incentive Subcommittee: Deanna reports bags coming along. Hygiene kits from from VA. EPIC grant will let us add \$10 per person in items such as a wind up flashlight and disaster flyer. Have 500 Bombas (socks). Has 500 bags for incentives to go in.

Next meeting will be after PIT meeting. Can this committee have \$1,000.

How will be give incentive cards to people with lived experience helping on the day of the count?

Housing Inventory Count (HIC/Sheltered Homeless) Subcommittee: This committee has not met yet, but Tina did review the list of sites to be included in HIC report. Does not know location of all of them. Mireya will work with Tina on this task for the day of Count.

Shannon to resend Tina & Mireya HIC report from last year with the agency/staff contact name for each site.

Veterans Subcommittee: Chris reporting. Providing hygiene kits for incentive bags. Working with Will Van Sant and Frank Parker to help get the word out to vets. Will explore if there are any vet encampments we may be missing.

Medical Partners Subcommittee: Ronnie (AH) sent out invite. Catherine from PHP talked to providers but they would like to see draft of flyer to be handed out. We can't complete draft of flyer until we lock down locations.

Law Enforcement Subcommittee: Chief White reporting. Per HUD we cannot include people who are incarcerated on the evening of the count in the count but we do believe there is value in identifying the numbers anyway. We will explore training law enforcement to use HUD Observation tool as potential strategy.

Law enforcement team meeting tomorrow.

- **Volunteers and Support During PIT Count Subcommittee** (will not start meeting until late November)
- **DATA Committee will not form until later in process.** Carrie and Deanna are willing to help. Rachel, Tina Gillian will help with data.

New Business

Strategy Committee discussed **how to allocate our \$6000 for this year.** Potential ideas include using it for food and snacks at site, additional items in incentive bags, and equity cards for people with lived experience who help with the count, and going digital.

Shannon to reach out to Marianne to see what rules are attached to spending.

Chris will reach out to Teddie to give us a 10 minute presentation on what going digital might look like for us.

We discussed what **additional questions** we would like to see added to our local PIT beyond the mandated questions by HUD.

- How long have you been in Lake County?
- Fire questions?

Kim to send Shannon copy of last year's pit survey.

Where should flyers be distributed? LE, medical, schools, senior centers. To be further discussed next month.

- PIT Count will be, **Thursday, January 28 from 9am-7pm** with 2 shifts.

Next Meeting:

Topic: PIT Survey Strategy Meeting for Lake County

Time: Sep 23, 2020 08:00 AM Pacific Time (US and Canada)

Every 2nd and 4th Wed, until Feb 3, 2021, 13 occurrence(s)

Oct 28, 2020 08:00 AM

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PIT Count Lake County Strategy, October 28, 2020 Minutes

WELCOME AND INTRODUCTIONS

Present: Shannon Kimbell-Auth (AH), Holly Masterson (LCOE), Chris Taliaferro (COC, EDD, VA), Kim Guerra (RCS), Ana Santana (LCOE) Catherine Thomas (PHP), Russ Perdock (AH) Allison Panella (HR) Nicole Currier (PHP), Melisa Kopf (LCBH) Lynn Andre (CM), Carrie Manning (LCBH) Jolene Treadway (RCS)

SUB COMMITTEES REPORTS

Location and/or Meals Subcommittee: Potential Sites: The committee discussed using outside tents in parks for survey locations which would then refer people to nearby location for meal. Pastor Ted has canopies for Middletown, we need to look at cost of renting tents and heaters if this will be our strategy.

Carrie will have complete list of confirmed sites and meal partners by next meeting. Before submitting list, it will be given to Allison who will work on restaurant/meal partners.

Educators Subcommittee: Did not meet officially, but have discussed McKinney-Vento liaisons using observation tool to capture students experiencing homelessness.

Shannon to meet with Clarissa at Lake Transit to see if the bus service can be part of our increase the count strategy.

Equity & Incentive Subcommittee: Chris reported 600 hygiene kits from VA. EPIC grant will let us add \$10 per person in items such as a wind up flashlight and disaster flyer. Have 500 Bombas (socks). Has 500 bags for incentives to go in.

How will we give incentive cards to people with lived experience helping on the day of the count? How can we collect food cards to go in incentive bags?

Housing Inventory Count (HIC/Sheltered Homeless) Subcommittee: This committee has not met yet, but Tina did review the list of sites to be included in HIC report. Does not know location of all of them. Mireya will work with Tina on this task for the day of Count.

Shannon sent Tina & Mireya HIC report from last year with the agency/staff contact name for each site after Oct 14 meeting.

Veterans Subcommittee Will Van Sant exploring VA Clinic being its own site for PIT count for VETS. They have running list of veterans experiencing homelessness so will reach out individually to every one prior to count asking them to complete survey on day of count. Will want to know if surveys can be done by phone.

Shannon to ask HUD TA if we can use phone surveys for Vets known to be experiencing homelessness.

Medical Partners Subcommittee: Ronnie (AH) sent out invite. Catherine from PHP talked to providers but they would like to see draft of flyer to be handed out. We can't complete draft of flyer until we lock down locations. Nicole new PHP member.

Law Enforcement Subcommittee: Chief White reporting. Per HUD we cannot include people who are incarcerated on the evening of the count in the count but we do believe there is value in identifying the numbers anyway. We will explore training law enforcement to use HUD Observation tool as potential strategy.

- **Volunteers and Support During PIT Count Subcommittee** (will not start meeting until late November)
- **DATA Committee will not form until later in process.** Carrie and Deanna are willing to help. Rachel, Tina Gillian will help with data.

Old Business

Strategy Committee discussed **how to allocate our \$6000 for this year.** Potential ideas include using it for food and snacks at site, additional items in incentive bags, and equity cards for people with lived experience who help with the count, and going digital. Digital can definitely be included in our budget according to Marianne but maybe not food. It depends on definition of "outreach." Marianne suggested Shannon read out to Rachelle for follow up on language of original grant.

Shannon to reach out to Rachelle to see what rules are attached to spending.

Shannon will reach out to Teddie to give us a 10 minute presentation on what going digital might look like for us.

Shannon reached out to HUD for copy of 2021 PIT Survey. Here is the response:

"Many CoCs have expressed concerns about the 2021 Point-in-Time (PIT) count. HUD will continue to prioritize the health and safety of people experiencing homelessness and those who serve them. HUD anticipates requiring CoCs to conduct sheltered PIT counts but has not yet determined what will be required for the unsheltered PIT count. HUD will notify CoCs via listserv as soon as they decide how to proceed."

New Business

We discussed in depth what questions on survey can be improved so data collected is useful while keeping in mind how invasive some of the questions are.

- How long have you been in Lake County? Total vs Current
- Fire questions? Keep.
- Tribal affiliation for indigenous persons?

- Improve foster question, maybe “were you ever a child served by the foster care system?”
- Should there be a CES question?
- Do we want questions related to CHNA?

Shannon to send copy of last year’s pit survey to all committee members to examine.

- PIT Count will be, Thursday, January 28 from 9am-7pm with 2 shifts.

Next Meeting:

Topic: PIT Survey Strategy Meeting for Lake County

Time: Sep 23, 2020 08:00 AM Pacific Time (US and Canada)

Every 2nd and 4th Wed, until Feb 3, 2021, 13 occurrence(s)

Nov 11, 2020 08:00 AM (May be changed due to holiday) **CHANGED to NOVEMBER 18**

Nov 25, 2020 08:00 AM

Dec 9, 2020 08:00 AM

Dec 23, 2020 08:00 AM (May be changed due to holiday)

Jan 6, 2021 08:00 AM (Begin weekly meetings)

Jan 13, 2021 08:00 AM

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PIT Count Lake County Strategy, Nov 18, 2020 Agenda

PIT Count, Thursday, January 28 from 9am-7pm with 2 shifts.

WELCOME AND INTRODUCTIONS

Present: Holly Materson, Deanna Fernweh, Nicole Curreri, Cynthia Van Nostrand, Linda King, Andrew White, Chris Taliafero, Dale Stoebe, Teddie Pierce, Holly Goetz, Michelle McCormick, Tina Scott, Andrea Molina, Robert Lowrie, Jennifer Nauert, Ronnie Duncan, Carrie Manning, Kim Guerra, Gillian Parillo, Ted Calkins, Anna Santana, Melissa Kopf, Matt Simmonds, Becky O'Meara, Janet Taylor

2021 HUD GUIDANCE FOR PIT COUNT HAS BEEN RELEASED. SHANNON SHARED HIGHLIGHTS:

- **Methodology Change:** CoCs can change their normal PIT count methodology to maximize safety during the PIT count. Choose a safe option for data collection. Yesterday I received email saying we will have answer about phone surveys within 7 days.
- **Brief Survey Counts:** CoCs could choose to conduct a short survey with people in places not meant for human habitation to determine if a person was experiencing homelessness on the night designated for the unsheltered PIT count. For example, if a CoC chooses to use January 25 as its PIT count date, it could conduct this very short survey **at any hour of the day over several days**.
- To maximize safety, **HUD does not recommend adding questions** beyond those a CoC would need **to de-duplicate** and confirm that someone was experiencing homelessness on the night of the count. This survey could be limited to a person's name and housing status on the date of the count.
- **CoCs that use a complete by-name-list, or active list, that frequently update their list (at least monthly) could use that data in lieu of conducting an unsheltered PIT count.** CoCs that choose to do this should consider when they last updated their data and how complete their outreach is to areas that do not traditionally have people experiencing homelessness.
- **COVID precautions at each site including hand sanitizer and PPE**

DIGITAL PIT COUNT PRESENTATION BY SIMTECH SOLUTIONS MATT SIMMONDS

- Estimate \$5k (\$3500 I no unique to Lake County questions, \$5k if we add questions)
- Reports provided but we need to scrub data
- Platform works on phones or tablets
- Paper counts can be uploaded later
- Disaster Response Survey
- SimTech Solutions "Count Us" team will support
- **Differences from Hyperion?** Does not need cell phone or web coverage, can be uploaded later, SimTech Team support

SUB COMMITTEES REPORTS

Educators Subcommittee: met Friday 13th

1. Superintendents are on board.
2. Ana sent a letter to the Liaisons to get suggestions. Waiting to hear back from them
3. Upper Lake responded back and they want to have the PIT count at the Wellness Center. The school will supply a take home dinner to families. (Holly and Doreen can complete forms with families). Upper Lake also wants to do a drive through Health Fair for the Upper Lake families on the same day in the back parking lot. They have pop up tents and heaters. Ana has contacted Denise and she will do something for smoking/ oral health

We need to get a hold of public health to see if they would do flu shots at the drive through health fair in Upper Lake (Elaine Fontana) and also give Healthy Start COVID shots/ Upper Lake on Board with using the vans to transport. Mike Brown and Tenderly Logan all agreed to transport families.

4. Lakeport also has a nurse on site at the school on Thursday's. We could see if Lakeport would do something similar as Upper Lake and use their nurse for flu shots during PIC count
5. We will meet with the school Liaisons on Dec 4th to let them know their roll. Maybe give the example of what Upper Lake is doing for our MCV families.
6. Brock to contact Middle Town to help support the new Liaison
7. We need to know the PIC locations so we can let the Liaison's know where to bring families before Dec 4th
8. Still waiting to hear back from Pastor Shannon if we can use the indirect form.
9. Brock is looking to see if we still have LCOE bags and if we could order anything to help stuff the PIC bags

Location and/or Meals Subcommittee: Carrie is subcommittee chair. They did not meet prior to PIT meeting but here are notes:

Projected Locations:

Lakeport: The Harbor on Main

Upper Lake: Community Center

Nice: Potentially at the Park

Lucerne: Snake Lady's on Hwy 20

Clearlake Oaks: Big Oak Peer Center

Middletown: Potentially Methodist Church

Lower Lake: United Methodist Church Fellowship Hall

Clearlake: VA Clinic for Vets, Senior Center or Mulberry Plaza and La Voz

Allison is working on restaurant/community meal donations for each site. Shannon will write mini grant to potentially fund sack lunches. Choices may be site dependent, for example Yvonne would rather we pay her restaurant whatever we would have to pay for sack lunches so she can offer a hot chili meal to go rather than just sandwiches.

Equity & Incentive Subcommittee:

Deana bags are in the process. We have plenty of Socks. There will be an EPIC mini grant to purchase some flashlights and disaster preparedness supplies.

Housing Inventory Count (HIC/Sheltered Homeless) Subcommittee

Tina is Chair. This committee has not needed to meet yet.

Veterans Subcommittee

VA will lead the charge in identifying vets countywide. They keep a solid list of known veterans experiencing homelessness. If possible will conduct phone interviews if not will call upon vets to come to their location.

Medical Partners Subcommittee

Committee will focus on bringing our PIT count closer in line with what Partnership Health Plans numbers show for people experiencing homelessness in Lake County.

- Discussed reaching out to Tribal Health to invite a contact there who can help with medical outreach of Tribal Health patients experiencing homelessness. Ronni will be reaching out to tribal health to see who the social worker is and if they would like to collaborate.

- Identify Pharmacies in the area and see if we can put flyers/posters out

- Will and Sandra discussed how to best reach out to veterans who are homeless. Will and Sandra meet weekly with veterans and will be able to capture the ones receiving medical care.

- Ronni is going to reach out to Adventist Hospital/Clinic Social Workers and see if they are willing to help with outreach and possible PIT count.

- Will and Sandra are going to think about if it would be best to have a single count site for vets at the VA that day.

- Shannon waiting to hear if we can do phone interviews for the count.

- Meeting monthly and once it gets closer to the PIT count meet more frequently.

Next Steps:

Reach out to other providers and have them participate

Pass out flyers to medical partners as soon as sites are confirmed.

Shannon will find out if we can call patients

Law Enforcement Subcommittee

Did not meet.

Next meeting:

Wednesday, December 7 at 8am

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PIT Count Lake County Strategy, December 2, 2020 Minutes (Plus most recent report from committees)

PIT Count, Thursday, January 28 from 9am-7pm with 2 shifts.

WELCOME AND INTRODUCTIONS

2021 HUD GUIDANCE FOR PIT COUNT HAS BEEN RELEASED. SHANNON SHARED HIGHLIGHTS:

- ***In addition to previous HUD guidance we received the technical assistance answer on our question regarding the phone survey.*** “With regard to the second part of your question, it sounds like you are interested in having case managers contact **known clients** to verify where they slept on the night designated for the PIT count. This is allowable, as long as the person contacting them is trained to validate their housing status for purposes of the PIT count and to administer any PIT count surveys your CoC is carrying out. Please ensure that you have some means of deduplicating these clients' responses with any other PIT count data collection activities your CoC is carrying out. Note that we generally do not allow a remote survey or call-in survey option, absent the kind of relationship you are talking about (e.g., **case manager calling clients they have existing relationships with**).”

DIGITAL PIT COUNT SOFTWARE

- We are going with SimTech
- We will be able to add extra questions
- They will provide the PIT survey in English and Spanish but we must provide translation for our extra questions. Ana Santana’s team will provide this.

PIT COUNT FLYER

As soon as locations are confirmed it will be made available in both Spanish and English. Thank you to Ana’s team for the Spanish translation!

SUB COMMITTEES REPORTS

Equity & Incentive Subcommittee:

Deana bags are in the process. We have plenty of Socks. She will provide updated list of bag contents and contributing agencies at next meeting.

Educators Subcommittee: met Friday November 13th

1. Superintendents are on board.
2. Ana sent a letter to the Liaisons to get suggestions. Waiting to hear back from them
3. **Upper Lake responded back and they want to have the PIT count at the Wellness Center. (Question to committee: is this different than the Community Center?)** The

school will supply a take home dinner to families. (Holly and Doreen can complete forms with families). Upper Lake also wants to do a drive through Health Fair for the Upper Lake families on the same day in the back parking lot. They have pop up tents and heaters. Ana has contacted Denise and she will do something for smoking/ oral health We need to get a hold of public health to see if they would do flu shots at the drive through health fair in Upper Lake (Elaine Fontana) and also give Healthy Start COVID shots/ Upper Lake on Board with using the vans to transport. Mike Brown and Tenderly Logan all agreed to transport families.

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7. We need to know the PIC locations so we can let the Liaison's know where to bring families before Dec 4th
8. Still waiting to hear back from Pastor Shannon if we can use the indirect form.
9. Brock is looking to see if we still have LCOE bags and if we could order anything to help stuff the PIC bags

Location and/or Meals Subcommittee: Carrie is subcommittee chair. They did not meet prior to PIT meeting but here is the budget for meals per city:

City	# in 2020 PIT	% of PIT	% of \$2500	preferred
Lower Lake	9	0.015734	\$ 39.34	Sack lunches
Nice	18	0.031469	\$ 78.67	w/Lucerne
Kelseyville	18	0.031469	\$ 78.67	
Upper Lake	31	0.054196	\$ 135.49	
Clearlake Oaks	33	0.057692	\$ 144.23	Sack lunches
Middletown	37	0.064685	\$ 161.71	Sack lunches
Lucerne	85	0.148601	\$ 371.50	Chili
Lakeport	100	0.174825	\$ 437.06	Sack lunches
Clearlake	241	0.421329	\$ 1,053.32	Sr. Center
	572	1	\$ 2,500.00	

Amount per person =	\$ 4.37
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Per Joyce Clearlake Sr. Center would like to provide the meals themselves at \$4 per person.

*Lucerne/Nice would also like to provide the meals themselves at Yvonne's.
We did not discuss price but can offer \$4 per person.*

We also looked at the Site Map

City	Location	Site Leader	Leader Cell phone	Site Contact
Clearlake:	La Voz	Edgar Ontiveros	707 919 5839	Edgar Ontiveros
	Sr. Center	Ronnie Duncan	707-349-8346	Joyce Overton
	VA Clinic	Will Van Sant		Will Van Sant
Lower Lake:	United Methodist Church	Shannon Kimbell-Auth	707-349-2324	John Pavoni
Middletown:	United Methodist Church	Deanna Fernweh	707-413-0090	Voris Brumfield
Kelseyville:	Senior Center	Ana Santana	707-342-9696	Gillian Parillo
Lakeport:	The Harbor on Main	Kim Guerra	707-272-0561	Kim Guerra
Upper Lake:	The Community Center	Doreen Gimore	707-245-8242	
Lucerne:	The Snake Lady's Restaurant	Annie Barnes	707-472-7511	Yvonne Cox
Clearlake Oaks:	Big Oak Peer Center	Dave Ables	707-295-7529	Dave Ables

Housing Inventory Count (HIC/Sheltered Homeless) Subcommittee

Tina is Chair. This committee has not needed to meet yet.

Veterans Subcommittee

VA will lead the charge in identifying vets countywide. They keep a solid list of known veterans experiencing homelessness. If possible will conduct phone interviews if not will call upon vets to come to their location.

Medical Partners Subcommittee

- Discussed reaching out to Tribal Health to invite a contact there who can help with medical outreach of Tribal Health patients experiencing homelessness. Ronni will be reaching out to tribal health to see who the social worker is and if they would like to collaborate.

- Identify Pharmacies in the area and see if we can put flyers/posters out

Next Steps:

Pass out flyers to medical partners as soon as sites are confirmed. Case Manager will be allowed to call clients experiencing homelessness with existing relationships.

Law Enforcement Subcommittee

Did not meet.

Next meeting:

Wednesday, December 9 at 8am

Join Zoom Meeting

<https://us02web.zoom.us/j/81835861465>

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PIT Count Lake County Strategy, December 9, 2020 Minutes (Plus most recent report from committees)

PIT Count, Thursday, January 28 from 9am-7pm with 2 shifts.

WELCOME AND INTRODUCTIONS

DECEMBER 2, 2020 MINUTES-

- **Highlights from last meetings minutes: HUD confirmed phone interviewing. The phone interviews have to be conducted by case managers working with known clients. The case managers have to be trained to validate the housing status. Clients who are interviewed are asked not to go to the sites to avoid duplicate entry's.**
NCO, IOPCM, VA and Homeless Lesion are confirmed for Phone Interviewing. Melissa from BH is following up to find out if BH is going to be conducting phone interviews.
- Pastor Shannon to contact the Education Committee. Need to clarify if there are 2 sites in Upper Lake and if there is a need for meals or if they will provide the meals.

SUB COMMITTEES REPORTS

Equity & Incentive Subcommittee:

City	# of Bag Distribution
Lower Lake	15
Nice/Lucerne	90
Kelseyville	30
Upper Lake	30
Clearlake Oaks	30
Middletown	30
Lakeport	90
Clearlake	185
Total	500

There is a spreadsheet that is keeping track of what we have for the bags and who donated the items. Spreadsheet added to next weeks agenda topic. The bags already have 500 socks, masks and bags. There is \$1500.00 in donations to use as we need for the bags.

NCO- Masks, Bags and \$1000.00 (tentatively or non-perishable food)

Epic bags- \$10.00 per bag for disaster preparedness. Discussion on flashlights but flexibility on items as long as it's for disaster preparedness.

LCOE- Chapstick. Believe order has been placed.

Bombas- 500 socks

VA- 500 hygiene kits

Advantest- 500 hand sanitizers

Call into Calpine to acquire ponchos, gloves and hats.

Deanna will drop bags off on Wednesday 1/27/2020 to site leaders.

Educators Subcommittee:

1. The School in Upper Lake is trying to get the families to come out but anyone who comes by will be served.
2. Friday the educators committee will meet.
3. Anna is schecing in with the Wellness center to see if they need bags.

Location and/or Meals Subcommittee: Confirmation from Carry on each location and there will be a Site Leader present at each location. Carry will contact Claudine to confirm Upper Lake. Allison will seek out community partners to work with for the meals.

City	# in 2020 PIT	% of PIT	% of \$2500	preferred
Lower Lake	9	0.015734	\$ 39.34	Sack lunches
Nice	18	0.031469	\$ 78.67	w/Lucerne
Kelseyville	18	0.031469	\$ 78.67	Sack Lunches
Upper Lake	31	0.054196	\$ 135.49	
Clearlake Oaks	33	0.057692	\$ 144.23	Sack lunches
Middletown	37	0.064685	\$ 161.71	Sack lunches
Lucerne	85	0.148601	\$ 371.50	Chili
Lakeport	100	0.174825	\$ 437.06	Sack lunches
Clearlake	241	0.421329	\$ 1,053.32	Sr. Center
	572	1	\$ 2,500.00	

Amount per person = \$ 4.37

Per Joyce Clearlake Sr. Center would like to provide the meals themselves at \$4 per person.

Lucerne/Nice would also like to provide the meals themselves at Yvonne's.

We did not discuss price but can offer \$4 per person.

We also looked at the Site Map

City	Location	Site Leader	Leader Cell phone	Site Contact
Clearlake:	La Voz	Edgar Ontiveros	707 919 5839	Edgar Ontiveros
	Sr. Center	Ronnie Duncan	707-349-8346	Joyce Overton
	VA Clinic	Will Van Sant		Will Van Sant
Lower Lake:	United Methodist Church	Shannon Kimbell-Auth	707-349-2324	John Pavoni
Middletown:	United Methodist Church	Deanna Fernweh	707-413-0090	Voris Brumfield
Kelseyville:	Senior Center	Ana Santana	707-342-9696	Gillian Parillo
Lakeport:	The Harbor on Main	Kim Guerra	707-272-0561	Kim Guerra
Upper Lake:	The Community Center	Doreen Gimore	707-245-8242	Claudine P.
Lucerne:	The Snake Lady's Restaurant	Annie Barnes	707-472-7511	Yvonne Cox
Clearlake Oaks:	Big Oak Peer Center	Dave Ables	707-295-7529	Dave Ables

Housing Inventory Count (HIC/Sheltered Homeless) Subcommittee

Tina is Chair. This committee has not needed to meet yet.

Veterans Subcommittee

Chris to follow up with the VA clinic to see if they need resources I.E. meals and incentive bags of if they will be doing phone calls exclusively.

Medical Partners Subcommittee

Concerns about Covid restrictions. HUD's advice is to do PIT count outdoor wherever possible.

Law Enforcement Subcommittee

Did not meet.

Shannon will email PIT Flyer to Melissa Kopf to add to the CoC Website.

December 16, 2020 Matt Simmons, president of Simtec, is doing a general webinar on using the platform for the digital count. Shannon will email everyone the webinar link. County to sign contract this week. Once contract is signed we will schedule a training on our platform.

COVID Precautions-Shannon will be sending out a letter to all site leaders explaining what COVID Precautions there are and if it is something the site is able to do. Precautions include meals prepared and ready to take, social distancing, masks and outdoor if possible.

Allison looking into getting masks from the Health Department for each site.

Shannon is looking into getting faces shields for volunteers.

Next meeting:

Wednesday, December 16 at 8am

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